

Monday 8 January 2024

To Councillors: J Stansfield (Chair), M Tyrrell, H Ball, C Woodhouse and K Greenman

Please take notice that a meeting of the **Staffing Committee** of Thornbury Town Council will be held in the **Exhibition Room in the Town Hall** on **Friday 12 January 2024 at 10.00am**.

Committee members are hereby **summoned** to attend the above meeting for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.



Wendy Sydenham, Deputy Clerk

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity.

Public participation: Please note that this meeting is open to the public. Please take note of the guidance notes for public participation [provided](#).

Emergency evacuation procedure: Please familiarise yourself with the emergency evacuation procedure on display in the Council Chamber and acquaint yourself with the nearest emergency exit. The assembly point, in the event of any evacuation, is the area between the Town Hall and Costa.

AGENDA

1. Apologies for absence
2. To receive any members declarations of interest
3. To receive any representations from the public relating to items on the agenda
4. To approve the minutes of the Staffing Committee meeting held on 5 October 2023
5. To pass a resolution to exclude members of the public and press for agenda item 6 due to the **PERSONALLY CONFIDENTIAL** and **SENSITIVE** nature of the business to be transacted
6. To consider the outcome of the CEO & RFO interviews that took place on 8 January 2024 and consider making an offer of employment to the successful candidate, should that be appropriate
7. Date of the next meeting – Tuesday 6 February 2024