



Minutes of the Thornbury Town Council Staffing Committee Meeting

**held on Friday 12 January 2024 at 10:00am
in the Exhibition Room, Town Hall**

Members present: Cllrs Jayne Stansfield (Chair)
Helen Ball
Kath Greenman
Maggie Tyrrell
Gil Gilroy

In attendance: Wendy Sydenham (Deputy Town Clerk)

SC2223.53. Apologies for absence

Apologies were received from Cllr Chris Woodhouse

SC2223.54. To receive any members declarations of interest

There were no declarations of interest.

SC2223.55. To receive any representations from the public relating to items on the agenda

There were no members of the public present.

SC2223.56. To approve the minutes of the Staffing Committee meeting held on 5 October 2023

It was **RESOLVED** to approve the minutes of the Staffing Committee meeting held on 5 October 2023 as an accurate record.

SC2223.57. To pass a resolution to exclude members of the public and press for agenda item 6 due to the PERSONALLY CONFIDENTIAL and SENSITIVE nature of the business to be transacted

It was **RESOLVED** to pass a resolution to exclude members of the public and press for agenda item 6 due to the PERSONALLY CONFIDENTIAL and SENSITIVE nature of the business to be transacted.

SC2223.58. To consider the outcome of the CEO & RFO interviews that took place on 8 January 2024 and consider making an offer of employment to the successful candidate, should that be appropriate

It was **RESOLVED** to make an offer of employment, subject to satisfactory references, to the first-choice candidate following the CEO & RFO interviews.

It was **RESOLVED** to delegate authority to officers to make an offer to the second-choice candidate in the event that the first candidate did not accept the offer, and then the third-choice candidate if necessary.

It was **RESOLVED** to delegate authority to officers to negotiate a starting salary within the agreed pay scale range for the post, as advertised (LC3 SCP 42-25). It was noted that the contract used for the new CEO & RFO would be the new model contract issued recently by NALC.

SC2223.59. Date of the next meeting: Tuesday 6 February 2024

DRAFT