

13 October 2023

To Councillors: Chris Davies, Jayne Stansfield, Chris Bloor, Maggie Tyrrell, Fiona Deas, Helen Ball

Please take notice that a meeting of the **Planning Committee** of Thornbury Town Council will be held in the **Council Chamber of the Town Hall on Thursday 19 October 2023 at 7.30pm.**

Committee members are hereby **summoned** to attend the above meeting for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.



Kath MacConnachie, Town Clerk

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity.

Public participation: Please note that this meeting is open to the public. Please take note of the guidance notes for public participation [provided](#).

Emergency Evacuation procedure: Please familiarise yourself with the emergency evacuation procedure on display in the Council Chamber and acquaint yourself with the nearest emergency exit. The assembly point, in the event of any evacuation, is the area between the Town Hall and Costa.

PLEASE NOTE – the lift in the Town Hall is temporarily and unavoidably out of order and therefore the Council Chamber is currently only accessible via stairs.

AGENDA

1. To receive any apologies for absence
2. To receive any members declarations of interest
3. To receive any representations from the public
4. To approve the minutes of the Planning Committee meeting of 26 July 2023
5. To consider the schedule of planning and licensing applications and note comments made under delegated authority
6. To note the schedule of planning and licensing application decisions made by South Gloucestershire Council
7. To consider potential locations for West of England cycle hangars as requested by South Gloucestershire Council (<https://www.cyclehangarswest.co.uk/>)

8. Neighbourhood Plan review

- To formally request that the Neighbourhood Plan Steering Group conducts the review of the Neighbourhood Plan
- To review Town Council membership of the Neighbourhood Plan Steering Group and appoint any new Town Council representatives
- To consider and agree the procedure for producing and approving the Town Council report for the review

9. Date of the next meeting: 7.30pm on Thursday 30 November 2023, to be held at the Town Hall

MEMBERS OF THE PUBLIC PLEASE NOTE: Some Planning Application comments and consultation responses are submitted outside of Planning Committee meetings by the Clerk under authority delegated in the Standing Orders. Details of Town Council comments submitted under delegated authority are published at the bottom of the 'Transparency' page on our website: <https://www.thornburytowncouncil.gov.uk/transparency/>