

THORNBURY TOWN COUNCIL

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Town Clerk: Kath MacConnachie, CILCA



Town Hall
35 High Street
Thornbury
Bristol BS352AR

13 July 2023

To Councillors: Helen Ball (Chair), Chris Davies, Simon Johnson, Fiona Deas, Chris Woodhouse, John Reynolds, Jayne Stansfield, Maggie Tyrrell, James Murray

Please take notice that a meeting of the **Finance & General Purpose Committee** of Thornbury Town Council will be held in the **Council Chamber of the Town Hall on Tuesday 18 July 2023 at 7.30pm.**

Committee members are here by **summoned** to attend the above meeting for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Kath MacConnachie, Town Clerk

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity.

Public participation: Please note that this meeting is open to the public. Please take note of the guidance notes for public participation [provided](#).

Emergency Evacuation procedure: Please familiarise yourself with the emergency evacuation procedure on display in the Council Chamber and acquaint yourself with the nearest emergency exit. The assembly point, in the event of any evacuation, is the area between the Town Hall and Costa.

AGENDA

1. Apologies for absence
2. To receive any members declarations of interest
3. To receive any representations from the public relating to items on the agenda
4. To approve the minutes of the Finance & General Purpose meeting held on 13 June 2023
5. To consider the following financial matters:
 - 5.1. To approve the Accounts for Payment (to be circulated electronically in advance and tabled at the meeting) and note payments made out of meeting.
6. To note delegated decisions taken out of meeting
7. To receive a report from Cllr Reynolds on the Q1 2023/24 bank reconciliation
8. Q1 2023/24 Income & Expenditure report and budget monitoring

9. Community Development Grant and Small Grant applications

- 9.1. To consider recommendations from the Grant Awarding Working Group
- 9.2. To agree categorisation of the annual Grant Awards budget between grant categories
- 9.3. To agree grant awards

10. Proposal for seating to the north of the Town Hall

- 10.1. To consider proposal for the installation of seating and new planters on Town Council land to the north of the Town Hall

11. To consider a request from the Thornbury Museum to display the Thornbury Quilt in the Council Chamber

12. To consider adoption of the draft Safeguarding Policy

13. Councillor/Officer protocol

- 13.1. To consider any recommendation of the Staffing Committee concerning the introduction of a Councillor/Officer protocol (draft circulated)

14. Date of the next meeting: 7:30pm on 10 October 2023 to be held in the Council Chamber of the Town Hall