

THORNBURY TOWN COUNCIL

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Town Clerk: Kath MacConnachie, CiLCA



Town Hall
35 High Street
Thornbury
Bristol BS352AR

8 June 2023

To Councillors: Helen Ball (Chair), Chris Davies, Simon Johnson, Fiona Deas, Chris Woodhouse, John Reynolds, Jayne Stansfield, Cheryl Jenkinson, Maggie Tyrrell

Please take notice that a meeting of the **Finance & General Purpose Committee** of Thornbury Town Council will be held in the **Council Chamber of the Town Hall on Tuesday 13 June 2023 at 7.30pm.**

Committee members are here by **summoned** to attend the above meeting for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Kath MacConnachie, Town Clerk

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity.

Public participation: Please note that this meeting is open to the public. Please take note of the guidance notes for public participation [provided](#).

Emergency Evacuation procedure: Please familiarise yourself with the emergency evacuation procedure on display in the Council Chamber and acquaint yourself with the nearest emergency exit. The assembly point, in the event of any evacuation, is the area between the Town Hall and Costa.

AGENDA

1. Apologies for absence
2. To receive any members declarations of interest
3. To receive any representations from the public
4. To approve the minutes of the Finance & General Purpose meeting held on 11 April 2023
5. To elect a Vice Chair
6. To consider the following financial matters:
 - 6.1. To approve the Accounts for Payment (to be circulated electronically in advance and tabled at the meeting) and note payments made out of meeting
 - 6.2. To approve the schedule of regular payments, direct debits and standing orders for 2023/24
7. To nominate a councillor to undertake bank reconciliations checks on a quarterly basis in line with the Financial Regulations

8. Fees and charging:

- 8.1. To consider and approve charges for sports hiring facilities
- 8.2. To agree fees for memorial benches and trees

9. To approve a request to increase the monthly spending limit on the Town Council credit card

10. To consider and approve the draft Volunteer Policy

11. To consider a request from the Police to hold a 'Meet Us' beat surgeries at the front reception of the Town Hall and consider applicable charges

12. To consider proposal to investigate options for improvements/better use of the space to north the side of the Town Hall

13. To pass a resolution to exclude members of the public and press for agenda items 14 and 15 only due to the COMMERCIALLY CONFIDENTIAL and SENSITIVE nature of the business to be transacted

14. To review commercial rents in line with tenancy agreements

15. To consider confidential and sensitive representations from the public concerning tennis facilities

READMITTANCE OF MEMBERS OF THE PUBLIC AND PRESS

16. To consider recommendations of the Open Spaces Committee and approve charges for the tennis pay-and-play system on the Mundy Playing Fields public tennis courts

17. Date of the next meeting: 7:30pm on 18 July 2023 to be held in the Council Chamber of the Town Hall