

Annual Business Plan 2023/24

| | | ITEM | ACTION | LEAD RESPONSIBILITY | RESOURCE IMPLICATIONS | VALUES | PRIORITY |
|--|----|--|---|---|---|--|-----------------|
| Governance/ Business Operations | 1 | Capital Strategy | To review the Council's capital portfolio, considering all options to ensure best use of assets. To develop a strategy for future purpose/use/development taking into account the Town Council's Strategic Plan 2023-28 and operational requirements. | Full Council | Consultant cost | Forward thinking | 3 / 2 / 10 / 11 |
| | 2 | Launch the revised Grant Awarding Policy and Procedure | To develop a medium to long-term capital strategy and to consider any SLA funding requests from local community organisations. | F&GP Committee/Full Council | Budget consideration any SLA agreements | Community Cohesion | 4 / 6 |
| | 3 | Local Council Award Scheme | To achieve Quality Council status | Town Clerk / Full Council | Application costs. CPD cost for Clerk | Quality and sustainability | 11 |
| | 4 | Community Toilet Scheme | To relaunch the Community Toilet Scheme | Town Clerk/Full Council | Budget currently allocated | Community Cohesion | 4 |
| | 5 | Youth Provision | To review the current Thornbury Town Council youth provision, and consider scope for expansion (service and capital) | Youth Working Group/Full Council | Budget requirements to be considered. | | 2 / 7 / 10 |
| Communications and engagement | 6 | Communications Plan | To develop a Communications Strategy and Action Plan for adoption | Town Clerk/Full Council | Action Plan to include details of cost implications | Transparency and integrity, Community Cohesion | 7 / 9 |
| | 7 | Public engagement | To conduct an annual survey of residents | | | | 7 / 9 |
| | 8 | Events and innovations | To develop a plan for community events and projects | Events Working Group | | | 4 / 7 / 9 |
| Environment | 9 | Climate and Nature Action Plan | Launch of the Thornbury Local Nature and Climate Action Plan | Climate and Nature Committee | To be detailed in the Action Plan | Quality and sustainability | 1 |
| | 10 | Ground maintenance regimes | To implement the revised grounds maintenance regimes agreed by Open Spaces Committee in light of the Ecology Surveys. Consider additional budget requirements and evaluate benefit v resource/operational impact balance. | Open Spaces with advice from the Climate and Nature Committee | Budget requirements to be considered. | Quality and sustainability | 1 / 5 / 11 |

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| Open Spaces | 11 | Cemetery operations | To implement recommendations of audit on cemetery policies and practices. | Open Spaces | Independent auditor cost | Quality and sustainability | 5 |
| | 12 | Future cemetery capacity | To consider the medium to long-term capacity of the cemetery. To develop a plan to manage capacity versus demand, including a plan for the cemetery meadow extension (potential 'natural' burial environment). | Open Spaces | Costs to be obtained. | Quality and sustainability, forward thinking | 5 / 10 |
| | 13 | Play Area replacement/refurbishment programme | To continue and review the play area replacement/refurbishment programme, to make Thornbury a destination of choice for play. | Open Spaces Committee | CIL funding earmarked | Quality and sustainability, community cohesion | 2 / 4 |
| Property | 14 | Building maintenance | To continue to carry out maintenance works as per the condition survey, subject to the outcome of the Capital Strategy development. | F&GP Committee | Costs as outlined in the condition surveys | Quality and sustainability | 3 |



Thornbury Town Council Strategic Plan 2023- 2028

INTRODUCTION

This Strategic Plan sets out Thornbury Town Council's vision, values and priorities for the next 5 years. The Strategy builds on the council's track record, takes into account latest census information and feedback from the resident's survey 2022.

VISION

To be a local leader as Thornbury expands; deliver high quality, affordable services; work positively in partnership with local and public sector organisations, local businesses and the community throughout Thornbury

VALUES

- Transparency and integrity
- Quality and sustainability
- Community cohesion
- Forward thinking

PRIORITIES

These priorities will guide the Town Council's decision making and budget allocation for the next 5 years and will be delivered by more detailed action plans, reviewed annually.

- 1) Implement Thornbury's 'Climate Change and Local Nature Action Plan' to deliver the council's commitment to tackle the Climate Emergency**
- 2) Develop enhanced support and services for young people in recognition of Thornbury's growing younger population**
- 3) Implement the Council's Capital Strategy to ensure that our building and land assets are used in the best interests of the town**
- 4) Promote community activities to build Thornbury's sense of community and pride**

At the same time, the council will continue to:

- 5) Deliver high quality open spaces and cemetery provision
- 6) Deliver its partnership with voluntary and community organisations through the grants programme and Service Level Agreements
- 7) Work to engage all parts of the community, such as older and young people; new residents and communities; cultural and historical organisations; sports and recreation clubs.
- 8) Represent the town and council's views as appropriate, for example in responding to planning application and other consultations
- 9) Regularly communicate with residents, using all appropriate media outlets, so that everyone can be involved
- 10) Be prepared to explore new ideas and opportunities that fit within our 5-year Strategic Plan
- 11) Be a good employer and deliver value for money

