

THORNBURY TOWN COUNCIL

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Town Clerk: Kath MacConnachie, CILCA



Town Hall
35 High Street
Thornbury
Bristol BS352AR

4 April 2023

To Councillors: J Stansfield (Chair), G Rawlinson, C Davies, M Tyrrell, J Murray, M Stringer

Please take notice that a meeting of the **Staffing Committee** of Thornbury Town Council will be held in the **'Warm Space'/Exhibition Room of the Town Hall on Tuesday 11 April 2023 at 7.15pm.**

Committee members are here by **summoned** to attend the above meeting for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

A handwritten signature in black ink, appearing to read 'Kath'.

Kath MacConnachie, Town Clerk

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity.

Public participation: Please note that this meeting is open to the public. Please take note of the guidance notes for public participation [provided](#).

Emergency Evacuation procedure: Please familiarise yourself with the emergency evacuation procedure on display in the Council Chamber and acquaint yourself with the nearest emergency exit. The assembly point, in the event of any evacuation, is the area between the Town Hall and Costa.

AGENDA

1. Apologies for absence
2. To receive any members declarations of interest
3. To receive any representations from the public
4. To approve the minutes of the Staffing Committee meeting of 6 December 2022
5. To nominate a member of the Committee to undertake the Town Clerk's annual appraisal
6. Date of the next meeting: 7.30pm on 6 June at the Town Hall