



Wednesday 9 November 2022

To Councillors – Cllr Guy Rawlinson (Chair), Cllr Chris Davies, Cllr Bob Griffin, Cllr Helen Harrison, Cllr Paul Le Riche, Cllr James Murray, Cllr Clive Parkinson, Cllr Pam Shipp, Cllr Jayne Stansfield, Cllr Angela Symonds

Please take notice that a meeting of the **Open Spaces Committee** of Thornbury Town Council will be held in the **Council Chamber of the Town Hall** on **Tuesday 15 November 2022 at 7.30pm**.

All above named Councillors are hereby **summoned** to attend the above meeting for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

A handwritten signature in dark ink, appearing to read 'W Sydenham'.

Wendy Sydenham, Deputy Town Clerk

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity.*

**Public participation:** Please note that this meeting is open to the public. Please take note of the guidance notes for public participation [provided](#).

## AGENDA

1. To consider any apologies for absence
2. To receive any members declarations of interest
3. To receive any representations from the public
4. To approve the minutes of the Open Spaces Committee meeting held on 27.09.22 and to receive an update on any operational issues or matters arising from the report not considered elsewhere on the agenda (paper attached)
5. To consider issues related to St Marys Closed Churchyard
  - 5.1 To receive a general report on St Mary's Closed Churchyard
  - 5.2 To consider turning off the floodlights due to energy concerns (paper attached)
6. To consider issues relating to tree planting
  - 6.1 To receive a report from the Tree Warden
  - 6.2 To consider a draft Memorial Tree and Memorial Bench Policy (paper to follow)
  - 6.3 To consider issues relating to Ash die back in trees on Town Council land (paper attached)
  - 6.4 To note additional spend on tree works
7. To note officer decisions made under delegated powers (paper attached)
8. To receive an update on the 2023 Hanging Basket Scheme (paper to follow)

9. To consider correspondence received from Thornbury In Bloom (paper attached)
10. To consider issues relating to seating on Town Council land
  - 10.1 To consider responses received from the consultation on a new seat on Oakleaze Green (paper attached)
  - 10.2 To consider correspondence received regarding additional seating on the Mundy Playing Fields (paper attached)
11. To receive an update on the management of the Medieval Fishponds and consider a response (paper attached)
12. To receive environmental reports on Town Council's green spaces and consider the next steps *if reports are available in time for the meeting* (papers to follow if/when available)
13. To note correspondence received regarding biodiversity on Town Council land (paper attached)
14. To receive an update on actions from the most recent RoSPA reports on Town Council's play areas (paper attached)
15. To consider again a request from Thornbury Town Football Club to install a storage shed at the Mundy Playing Fields
16. To receive an update on progress with the Eastland Avenue Play Area
17. To consider an offer from the Commonwealth War Graves Commission to install signage at Thornbury Cemetery (paper attached)
18. To consider a request to hold an event on Chantry Playing Field (paper attached)
19. To consider a request to hold events on Town Council land (paper attached)
20. To identify additional items related to open spaces to be considered for the 2023/2024 budget
21. *To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*
22. To consider quotes for the installation of further bollards on Oakleaze Green
23. To consider revised quotes for works to gates at Thornbury Cemetery
24. To note the date of next meeting: To Be Confirmed

Minutes of the Meeting of the Open Spaces Committee  
held on 27 September 2022 at 7.30pm  
in the Council Chamber, Town Hall

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Councillors present: Cllr Guy Rawlinson (Chair)  
Cllr Chris Davies  
Cllr Bob Griffin  
Cllr Clive Parkinson  
Cllr Angela Symonds  
Cllr Pam Shipp

Officers present: Wendy Sydenham (Deputy Clerk)

Non-Councillors present: Mike Elcock (St Mary's Churchyard)

Absent: Cllr Helen Harrison  
Cllr Paul Le Riche

**OS2223.23 TO OBSERVE A MINUTE SILENCE IN REMEMBRANCE OF QUEEN ELIZABETH II**

A minute silence was held for both Queen Elizabeth II and former Town Mayor Sandi Shallcross.

**OS2223.24 TO CONSIDER ANY APOLOGIES FOR ABSENCE**

Apologies were noted from Cllr James Murray, Cllr Jayne Stansfield and Tree Warden Judith Hurford.

**OS2223.25 TO RECEIVE ANY MEMBERS DECLARATIONS OF INTEREST**

There were none.

**OS2223.26 TO RECEIVE ANY REPRESENTATIONS FROM THE PUBLIC**

There were none.

**OS2223.27 TO APPROVE THE MINUTES OF THE OPEN SPACES COMMITTEE MEETING HELD ON 12.07.22 AND TO RECEIVE AN UPDATE ON ANY OPERATIONAL ISSUES OR MATTERS ARISING FROM THE REPORT NOT CONSIDERED ELSEWHERE ON THE AGENDA**

It was **RESOLVED** to approve the minutes.

**OS2223.28 TO RECEIVE A GENERAL REPORT ON ST MARY'S CLOSED CHURCHYARD AND TO DISCUSS SPECIFIC GROUND MAINTENANCE ISSUES**

Mike Elcock updated the Committee on matters relating to St Marys Churchyard. It was noted that any issues to be raised regarding the churchyard should be reported to the Committee via Mike Elcock.

**OS2223.29 TO NOTE THE REPORT FROM THE TREE WARDEN**

In her absence, the Tree Warden's report was noted.

**OS2223.30 TO CONSIDER A REQUEST FOR THE PROVISION OF MORE SEATING IN TOWN COUNCIL GREEN SPACES**

Items 8 and 9 were discussed together. It was **RESOLVED** that the Town Council should install a seat on Oakleaze Green next to the footpath that cuts across the Green, but that contact should be made with residents that back on to the Green to inform them of the plan, to ensure there are no objections. It was further **RESOLVED** to wait until Council had received the environmental report on the Green before making any decisions on further planting in the corner of the Green that had been reported to be experiencing some antisocial behaviour.

**OS2223.31 TO CONFIRM OFFICER'S APPROVAL GIVEN OUT OF MEETING TO A REQUEST FROM JIGSAW/SOUTH GLOUCESTERSHIRE COUNCIL TO HOLD PART OF THE FUN PALACES EVENT ON SATURDAY 1 OCTOBER 2022 AT THE MUNDY PLAYING FIELDS**

The Committee noted the approval that had been given out of meeting.

**OS2223.32 TO CONSIDER A REQUEST FROM THORNBURY LAWN TENNIS CLUB TO ALLOW THEM TO INSTALL FLOODLIGHTS ON COURTS 5 AND 6**

It was **RESOLVED** that the Committee did not have any objections to the request, but it noted that the request should also be referred to the Mundy Playing Fields Trust for consideration.

**OS2223.33 TO CONSIDER CHANGING TOWN HALL PLANTING TO PERENIAL PLANTING INSTEAD OF ANNUAL BEDDING PLANTING**

It was **RESOLVED** to change to perennial planting in the planters at the front and side of the Town Hall, but that the baskets along the stairs up the side of the building may be harder to change at the moment.

**OS2223.34 TO NOTE EXPENDITURE ON ADDITIONAL TREE WORKS**

The additional tree works were noted.

**OS2223.35 TO CONSIDER GRANTING PERMISSION FOR THE THORNBURY ROUND TABLE FIREWORKS DISPLAY ON SATURDAY 5 NOVEMBER 2022 TO TAKE PLACE ON THE MUNDY PLAYING FIELDS**

It was **RESOLVED** to grant permission for the event to take place. The issue of carbon emissions from the bonfire was discussed in light of the Council declaring a climate emergency and it was **RESOLVED** that as this was only an annual occurrence, and was a significant morale boost for the town, it would be allowed.

**OS2223.36 TO IDENTIFY ADDITIONAL ITEMS RELATED TO OPEN SPACES TO BE CONSIDERED FOR THE 2023/2024 BUDGET**

It was **RESOLVED** to put this on the agenda again for the next Committee meeting in order to allow members time to think about items that they wished to be considered for inclusion in the next budget.

**OS2223.37 TO RESOLVE UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 THAT THE PUBLIC AND PRESS BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEMS OF BUSINESS AS PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED**

It was **RESOLVED** to pass the exclusion.

**OS2223.38 TO RECEIVE AN UPDATE FROM THE TENNIS COURTS WORKING GROUP AND TO CONSIDER RECOMMENDATIONS REGARDING PROPOSALS FROM THORNBURY LAWN TENNIS CLUB**

It was **RESOLVED** to agree to all recommendations/basic principles set out in the confidential briefing paper, to obtain the necessary legal advice and to refer this to Full Council for consideration/agreement.

**OS2223.39 TO RECEIVE AN UPDATE ON ISSUES RELATING TO THE CEMETERY EXTENSION AND CONSIDER APPROVING RELEVANT EXPENDITURE AND DELEGATIONS AS PER OFFICER BRIEFING**

It was **RESOLVED** to agree to all Officer Recommendations in the confidential Officer Briefing, including the recommendation to be referred to Full Council.

**OS2223.40 TO CONSIDER QUOTES FOR WORKS TO GATES AT THORNBURY CEMETERY**

It was **RESOLVED** to accept the quote obtained for repairs to the gates and provision of the footpath barrier.

**OS2223.41 TO NOTE THE DATE OF NEXT MEETING: 15.11.22**

The date was noted.

## **Agenda Item 5.2 – St Mary's Floodlights**

From: Kath MacConnachie <[clerk@thornburytowncouncil.gov.uk](mailto:clerk@thornburytowncouncil.gov.uk)>  
Date: 19/10/2022 09:33 (GMT+00:00)  
To: Jenny Ovens <[jennyovensbb@tiscali.co.uk](mailto:jennyovensbb@tiscali.co.uk)>, [joyeludlow@outlook.com](mailto:joyeludlow@outlook.com)  
Cc: Wendy Sydenham <[w.sydenham@thornburytowncouncil.gov.uk](mailto:w.sydenham@thornburytowncouncil.gov.uk)>  
Subject: Floodlights

Hi both

After chatting to Jenny last week I'm going to ask the Open Spaces Committee to consider the future of the floodlights at St Mary's. Jenny quite rightly raised the environmental concerns around energy use, and indicated that you would not be unhappy for the lights to be turned off. With the cost of energy skyrocketing, it does also seem like an unnecessary additional pressure on taxpayers.

Please could you confirm by return to this email that you would indeed be happy if the lights were to be turned off?

Kind regards,

Kath

**Kath MacConnachie, CiLCA**  
**Town Clerk and Responsible Finance Officer**  
**Thornbury Town Council**  
Email: [Clerk@thornburytowncouncil.gov.uk](mailto:Clerk@thornburytowncouncil.gov.uk) tel: 01454 412103  
[www.thornburytowncouncil.gov.uk](http://www.thornburytowncouncil.gov.uk)

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**From:** jennyovens  
**Sent:** 20 October 2022 21:30  
**To:** Kath MacConnachie <[clerk@thornburytowncouncil.gov.uk](mailto:clerk@thornburytowncouncil.gov.uk)>; joyludlow  
**Cc:** Wendy Sydenham <[w.sydenham@thornburytowncouncil.gov.uk](mailto:w.sydenham@thornburytowncouncil.gov.uk)>  
**Subject:** Re: [External] Floodlights

Hello Kath

We would be sad in many ways not to see the church floodlit, but at the moment at least it does seem to be the right way to go. I think the church was lit in the beginning to show the heritage of the town and encourage tourism, as well as showing that the church was alive in Thornbury.

Our own porch lights are very low consuming LEDs and go off fairly early. The floodlights were on at about 6.15 this evening, although it was not all that dark.

I anticipate you will have planned to tell The Gazette the decision that is reached so that the Town understands why - whichever way the decision goes?

Jenny

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**From:** Kath MacConnachie <clerk@thornburytowncouncil.gov.uk>  
**Sent:** 21 October 2022 09:24  
**To:** jennyovens; joyeludlow  
**Cc:** Wendy Sydenham <w.sydenham@thornburytowncouncil.gov.uk>  
**Subject:** RE: [External] Floodlights

Thanks Jenny.

The Open Spaces Committee will be asked to make a decision at their next meeting. I'll set out the options of;

- Maintain the status quo
- Upgrade the lights to more efficient LED ones (most are not) and carry on with current timings
- Turn them off completely
- Turn them off with the option to turn them on for special occasions/services at the church's discretion. Replacement with LED as they fail.

**My recommendation will be that they should choose one of the latter two on the basis of the environment and cost considerations.**

We will, of course, issue a press release if any change is agreed. We'll get back to you after the Open Spaces Committee meeting on 15 November.

Thank you.

Kath

**From:** Josh Davis <[Josh.Davis@southglos.gov.uk](mailto:Josh.Davis@southglos.gov.uk)>

**Sent:** 12 July 2022 15:05

**To:** Maggie Tyrrell <[Maggie.Tyrrell@southglos.gov.uk](mailto:Maggie.Tyrrell@southglos.gov.uk)>; Jayne Stansfield <[Jayne.Stansfield@southglos.gov.uk](mailto:Jayne.Stansfield@southglos.gov.uk)>; Shirley Holloway <[Shirley.Holloway@southglos.gov.uk](mailto:Shirley.Holloway@southglos.gov.uk)>; Thornbury TC - Info <[info@thornburytowncouncil.gov.uk](mailto:info@thornburytowncouncil.gov.uk)>; Bob Griffin <[b.griffin@thornburytowncouncil.gov.uk](mailto:b.griffin@thornburytowncouncil.gov.uk)>; Benj Emmerson <[b.emmerson@thornburytowncouncil.gov.uk](mailto:b.emmerson@thornburytowncouncil.gov.uk)>; James Murray <[j.murray@thornburytowncouncil.gov.uk](mailto:j.murray@thornburytowncouncil.gov.uk)>; Fiona Deas <[f.deas@thornburytowncouncil.gov.uk](mailto:f.deas@thornburytowncouncil.gov.uk)>; Clive Parkinson <[c.parkinson@thornburytowncouncil.gov.uk](mailto:c.parkinson@thornburytowncouncil.gov.uk)>; Paul Le Riche <[p.leriche@thornburytowncouncil.gov.uk](mailto:p.leriche@thornburytowncouncil.gov.uk)>; Jayne Stansfield <[j.stansfield@thornburytowncouncil.gov.uk](mailto:j.stansfield@thornburytowncouncil.gov.uk)>; Matthew Stringer <[m.stringer@thornburytowncouncil.gov.uk](mailto:m.stringer@thornburytowncouncil.gov.uk)>; Pam Shipp <[p.shipp@thornburytowncouncil.gov.uk](mailto:p.shipp@thornburytowncouncil.gov.uk)>; Helen Ball <[h.ball@thornburytowncouncil.gov.uk](mailto:h.ball@thornburytowncouncil.gov.uk)>; Helen Harrison <[h.harrison@thornburytowncouncil.gov.uk](mailto:h.harrison@thornburytowncouncil.gov.uk)>; Guy Rawlinson <[g.rawlinson@thornburytowncouncil.gov.uk](mailto:g.rawlinson@thornburytowncouncil.gov.uk)>; Christopher Davies <[c.davies@thornburytowncouncil.gov.uk](mailto:c.davies@thornburytowncouncil.gov.uk)>; Angela Symonds <[a.symonds@thornburytowncouncil.gov.uk](mailto:a.symonds@thornburytowncouncil.gov.uk)>; Maggie Tyrrell <[m.tyrrell@thornburytowncouncil.gov.uk](mailto:m.tyrrell@thornburytowncouncil.gov.uk)>

**Subject:** [External] Ash Dieback and Canopy increase Project

Dear Stakeholder

You may already be aware of Ash dieback; it is a disease of Ash trees caused by a fungus called *Hymenoscyphus fraxineus*. The disease causes leaf loss, crown dieback and bark lesions in affected trees, around 90% of Ash trees are expected to die as a result of infection.

Ash dieback has now spread throughout the County and South Gloucestershire Council are in the process of surveying and mapping trees in their ownership currently infected with the disease. Using this data, a proactive management system has been adopted and the removal of affected trees will take place over the coming years. In some instances, the removal of infected trees may generate enquiries from various stakeholder groups.

In 2021 All trees growing on South Gloucestershire Council land within the ward of Thornbury North were surveyed. At the time of this survey 291 Ash trees were showing signs of Ash Dieback. We also identified 321 potential planting sites for new tree assets. A second survey of all Ash trees and planting locations was conducted in 2022 to confirm the presence of Ash Dieback and the suitability for replacement planting.

South Gloucestershire council have instructed Midland Forestry to carry out the following works:

- 18th July 2022- 31st March 2023 Remove all 291 infected Ash
- 1st October- 31st March 2022/23, plant replacements.

-As a commitment to our declared climate emergency it is the intention of SGC to plant twice as many trees as we remove, this will result in increased canopy cover for future generations, and with it bring all the associated benefits.

-I am unable to give an accurate figure at this time as we will need to conduct service searches for underground utilities prior to planting. We aim to plant 321 new trees.

-Where possible we will plant in the same location, however each site has been individual assessed for suitability. All new tree planting locations have been assessed to ensure that any new tree can grow onto its full mature potential without conflicting with persons or property, therefore removing the need for unnecessary, detrimental and expensive remedial works. Where possible we will plant replacement trees within the ward where Ash trees have been removed. If this is not possible due to a lack of suitable locations we will plant elsewhere within South Gloucestershire.

- The trees we are planting are heavy/extra heavy standards. This means the trees will have a positive impact from planting.



- 1st April- 30th September 2023, regular watering, and maintenance visits to ensure establishment.

SGC are informing you as these works are likely to generate enquires. We will be placing felling notices on some of the significant Ash trees and informing residents through some of our media outlets.

Last year we conducted similar works in the wards of Dodington and Staple Hill, attached is a power point explaining the work we carried out in Dodington. I have also attached a map showing the locations of the infected Ash trees, a map of the proposed new planting locations and a map showing the locations of two trees we planted in Thornbury North last year. The trees we planted last year are examples of what to expect this planting season.

Kind regards

**Josh Davis**

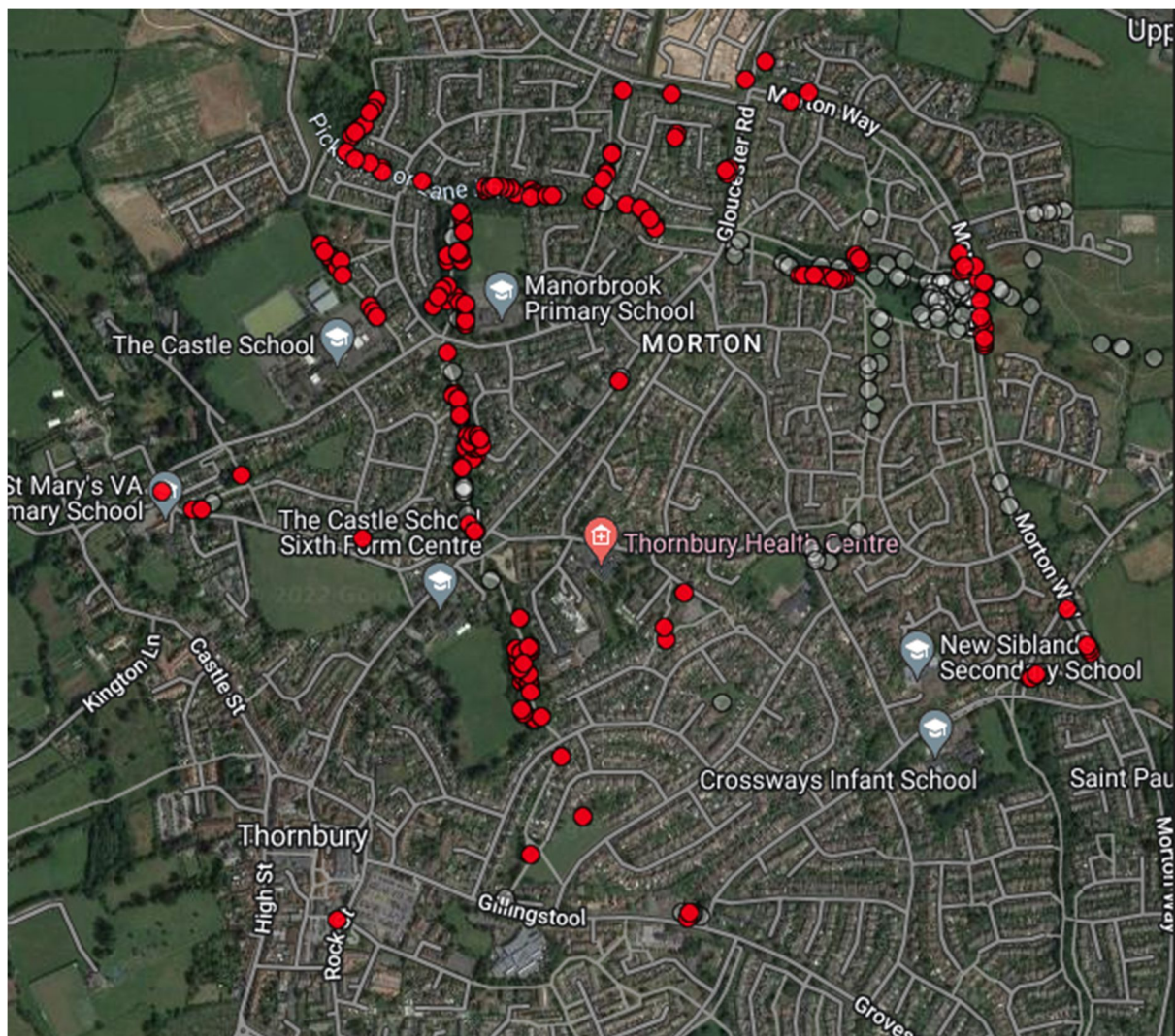
Ash Dieback Officer, South Gloucestershire Council

01454 863757

07712 530004

[Josh.davis@southglos.gov.uk](mailto:Josh.davis@southglos.gov.uk)

#### **ASH WITH ADB THORNBURY NORTH**

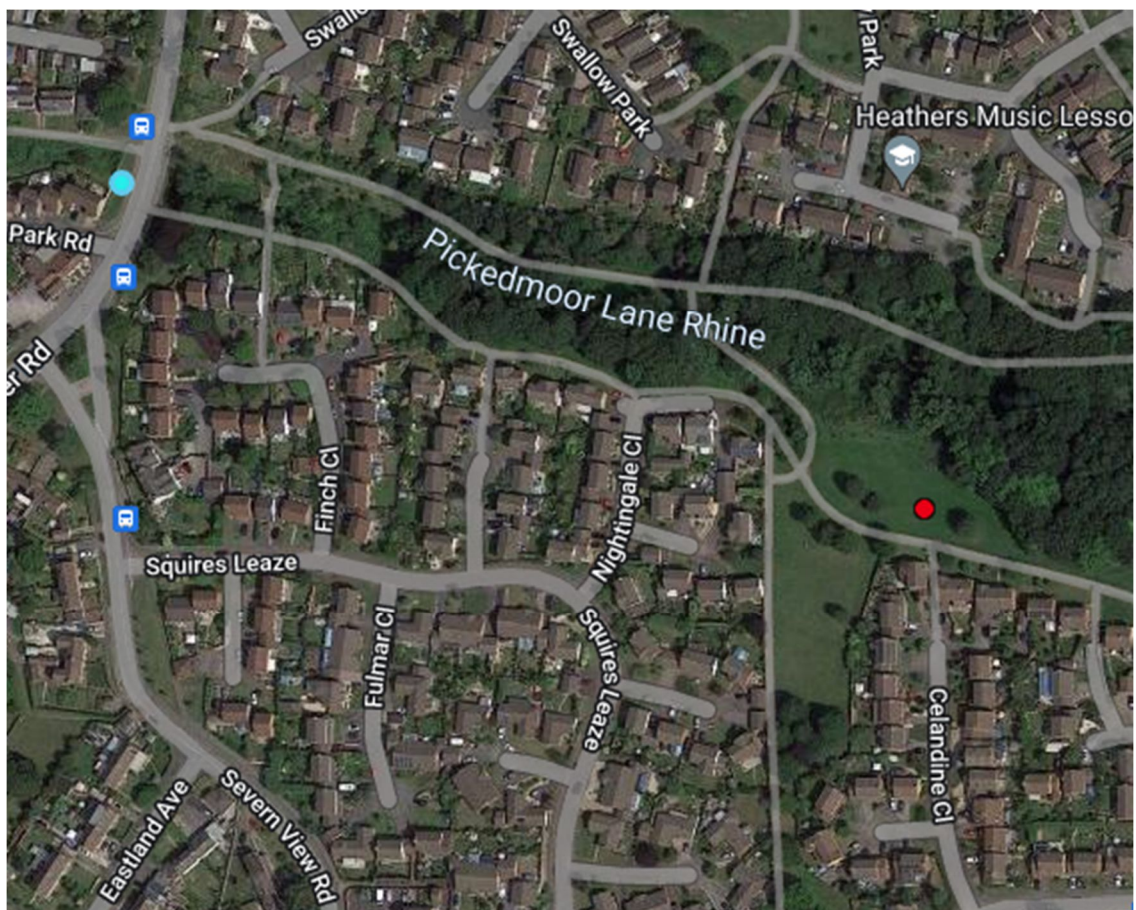




## POTENTIAL PLANTING LOCATIONS THORNBURY NORTH



## NEW PLANTING THORNBURY NORTH 2021/2022



## Officer Decisions Made Under Delegated Powers – Report to Open Spaces Committee on 15.11.22

DATE	DECISION TAKEN	AMOUNT £ (IF APPLICABLE)	REASON FOR DECISION	ANY ALTERNATIVES CONSIDERED AND REJECTED	ANY RELEVANT COUNCILLOR CONFLICT OF INTEREST	AUTHORISED BY	COUNCILLOR CONSULTED (where appropriate)	MEETING TO REPORT TO
▼	▼	▼	▼	▼	▼	▼	▼	▼
12/09/22	To instruct Dantec to carry out cleaning of the splash pad tank.	£3,204.00	H&S and reputational risk. Risk score of 25, grants delegated authority to the Clerk.	No alternative - H&S requirement.	Not applicable	Clerk	n/a	Open Spaces
04/11/22	To instruct Wotton Tree Consultancy (WTC) to carry out a full tree survey on all our sited.	£1,900.00	Due to considerable damage caused to trees by recent high winds. Risk score of 25	No alternative - H&S requirement.	Not applicable.	Clerk	n/a	Open Spaces



## Wendy Sydenham

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**From:** [REDACTED] <thornburyinbloom@yahoo.co.uk>  
**Sent:** 10 October 2022 11:49  
**To:** Wendy Sydenham  
**Cc:** [REDACTED]  
**Subject:** [External] Thornbury In Bloom

Dear Wendy,  
thank-you for your time the other day, this is a summary of the issues for Thornbury In Bloom.

We have spent the last three years without a secretary and I have been trying to pick up many of those duties.

[REDACTED] took over as Chairman early last year but as she now works full time she has had less time to give to In Bloom and will be stepping down as Chairman at the AGM.

As our lease is up at Thornbury Garden Shop and [REDACTED] wants to have some retirement we will be closing the shop at Christmas and no-one yet has come forward to buy us out and it is unlikely as the landlord wants the property back in 5 years.

[REDACTED] do not live in Thornbury [ we are near Berkeley] so it is not really likely that we are going to be able to do much in a practical way for Thornbury In Bloom from Christmas on.

[REDACTED] and [REDACTED] who have been doing In Bloom for nearly 30 years would also like to step back on some of their work.

This leaves the committee with [REDACTED]  
[REDACTED] and [REDACTED] also not in the best of health and 4 newer younger members who are keen but do not yet have a great deal of experience.

We do have a sound treasurer [REDACTED] who works well but does not get involved with practical planting/ maintenance work.

We have not had a Council rep at a meeting for a long time [REDACTED]  
[REDACTED]

So that leaves Thornbury In Bloom in a precarious state. We will start a media / publicity campaign but I am just waiting until we get the results on Thursday so we can announce them and it is better to appeal for help from a strong position . We aim to have an AGM in the third week of Novemebr which will give everyone time to plan how to move forward for next Spring.

On a personal note I am so sad to be leaving the shop and Thornbury In Bloom but life does move on and [REDACTED] needs to work less than he has. He may be prepared still to do some planting for In Bloom if asked but just at the moment we really do not know quite what we will be doing next year.

I will always be on the end of a phone or email to give any support if needed and background to what we have done in the past. I am hoping that I may be able to get involved with South West In Bloom as a judge or assessor.

In Bloom groups are best run by volunteers but it may be that a council representative is needed to step in for a year or so while everyone re-groups.

It may not be possible to enter the competition in the same way as previous years, at first, but there are still many projects in the town that are worthy of coming under the "In Bloom" banner , The Community Garden, Quaker Court, Oakleaze Road shops, The Tree Strategy Group, The Community Composters, Filnore Woods, Thornbury Farm Wood, etc etc so by keeping these projects supported and involved a new entry can start to form. The competition is far more biased towards community groups and involvement these days than massive annual floral displays. The It's Your Neighbourhood Awards gives small groups the chance to be involved in In Bloom even if there is not a whole town entry.

Please let me know if there is anything further I can do to help,

Best wishes,

[Redacted signature]

## **OAKLEAZE GREEN BENCH – RESPONSES TO CONSULTATION**

### **FOR**

<b>No</b>	<b>COMMENTS</b>	<b>CONTACT</b>
7	This is a good idea. Currently the main users of the Green are teenagers and young children playing football, often with their fathers. Providing seating may encourage other age groups to bide a while. I have heard of antisocial behaviour but, apart from a few occurrences of raised voices, have never witnessed anything untoward. Agreed a section of my wall has been damaged lately, but it was already cracked and I'm sure it was not deliberate vandalism. I agree that beside the path is very visible, but it is also exposed to any slight wind. If you want the elderly to use it, might it be better close to the mature trees which is a spot often used by small groups? I know this is closer to the houses overlooking the Green but I would have no objection and I'm probably closer. Or, even better, put in two benches and see how they are used.	Email

### **AGAINST**

<b>No</b>	<b>COMMENTS</b>	<b>CONTACT</b>
1	Don't want a bench, had one years ago and it just got vandalised and had to be removed so why do you want to waste money for another bench to be vandalised.	Phone Call
2	Very against! Last seat/bench caused lots of problems.	Visitor to Town Hall
3	Bench went on the green ages ago. It caused lots of antisocial behaviour and had to be removed.	Phone Call
4	We feel that this would be adding to the problem with people congregating, taking drugs and leaving litter as they do currently in the corner where the stump is. We would prefer an open playing field as it is at present, where children can play ballgames without an obstruction of a seat. Providing seats will encourage more antisocial behaviour, drugs, litter, graffiti and possible fires.	Email
5	Bench there in previous years and removed because of anti-social behaviour including motorbikes. Bench would just encourage more people to congregate and increase antisocial behaviour.	Visitor to Town Hall
6	Absolutely opposed to a bench being put anywhere on the Green. As a committed Litterbuster, I know that seating attracts litter. As far as I know, the only area of the Green that currently has a problem with antisocial behaviour is in the corner at the back of Elmdale Crescent bungalows, the reason being that it is slightly more secluded and those that gather there are happy to sit on the grass and are unlikely to be tempted into a 'visible' area because of a bench.	Email
8	Already we have a small group of youths threatening our tranquillity and freedom to enjoy the open space as they gather day and night on a tree stump they treat like a bench to smoke their weed and drink their alcohol. The smell encroaches into our	Email

	<p>private gardens and the cans get thrown onto our front lawn. If a bench is installed these youths will think 'happy days' and advertise to their wider friendship groups to join them. Youths already gather on The Grammar school field and when it is developed, they will be looking to move on to the nearest open space, Oakleaze Green, with the lovely seating provided by the Town Council for them. The green is currently a safe open area where the emergency helicopter lands. Starting to fill our open spaces with street furniture will prevent future suitability for this. We all know that there is a problem with some of the society today and that giving people a seat will unfortunately lead to: graffiti, arson, litter, hazardous drug and alcohol related debris. I also believe that if youths are gathered on a bench it will deter walkers, children as they may well feel intimidated.</p>	
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**Correspondence – Additional Seating on Mundy Playing Fields**

**From:** XXX

**Sent:** 08 October 2022 15:12

**To:** Thornbury TC - Info <[info@thornburytowncouncil.gov.uk](mailto:info@thornburytowncouncil.gov.uk)>

**Subject:** [External] Benches at Mundy Playing Field

Good afternoon

As Thornbury residents my husband and I often take our young daughters to Mundy Playing Field and have noticed a lack of seating. It's very difficult to get anywhere to sit on busy days and for such a big park there's a definite lack of benches.

It would be better for older visitors and residents too (like my 90 year old Grandmother) if they knew there was definitely a seat available for them when visiting the park. More benches would increase inclusivity and use of the space across generations too.

Please could you ask the Chairman of the Town Council to add this to the next appropriate agenda? I wonder if any CIL money could be allocated to seating?

I look forward to hearing the Town Council's thoughts.

Best wishes

XXX



## **Emails Relating to Medieval Fishponds**

**From:** Wendy Sydenham <[w.sydenham@thornburytowncouncil.gov.uk](mailto:w.sydenham@thornburytowncouncil.gov.uk)>

**Sent:** 11 October 2022 13:57

**To:** Hughes, Cecelia <[cecelia.hughes@dwh.co.uk](mailto:cecelia.hughes@dwh.co.uk)>

**Cc:** robert duff <[rob.duff@earlsfieldtp.co.uk](mailto:rob.duff@earlsfieldtp.co.uk)>; Kath MacConnachie <[clerk@thornburytowncouncil.gov.uk](mailto:clerk@thornburytowncouncil.gov.uk)>; Guy Rawlinson <[G.Rawlinson@thornburytowncouncil.gov.uk](mailto:G.Rawlinson@thornburytowncouncil.gov.uk)>

**Subject:** Urgent - Thornbury Medieval Fishponds

**Importance:** High

Hi Cecelia,

We are in the process of getting the document signed and will get this sent off to you as soon as possible.

However, in the meantime we have been alerted to the fact that some work has already started on the Medieval Fishponds which is extremely concerning as it is involving felling ash trees in the area in order to allow access for other works to take place. The unnecessary devastation involved is very worrying and we would like this to be investigated immediately.

The whole reason that we wanted to be an observer at these CIC meetings is to ensure that there were no badly planned or inappropriate works at the Fishponds. It would appear that the very thing that we were concerned about is already happening with irreversible damage being done.

We would also like to know whether Historic England are aware of what is currently happening on site?

We would be very grateful for an urgent response.

Thank you.

Wendy

**Wendy Sydenham**

**Deputy Clerk – Thornbury Town Council**

**Tel: 01454 412103**

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**From:** robert duff <[rob.duff@earlsfieldtp.co.uk](mailto:rob.duff@earlsfieldtp.co.uk)>

**Sent:** 13 October 2022 11:58

**To:** Wendy Sydenham <[w.sydenham@thornburytowncouncil.gov.uk](mailto:w.sydenham@thornburytowncouncil.gov.uk)>

**Cc:** Kath MacConnachie <[clerk@thornburytowncouncil.gov.uk](mailto:clerk@thornburytowncouncil.gov.uk)>; Guy Rawlinson <[G.Rawlinson@thornburytowncouncil.gov.uk](mailto:G.Rawlinson@thornburytowncouncil.gov.uk)>; Hughes, Cecelia <[cecelia.hughes@dwh.co.uk](mailto:cecelia.hughes@dwh.co.uk)>; Jeremy Peirce (<[jpp@jp-associates.co.uk](mailto:jpp@jp-associates.co.uk)>) <[jpp@jp-associates.co.uk](mailto:jpp@jp-associates.co.uk)>; Robert Sutton (<[Robert.Sutton@cotswoldarchaeology.co.uk](mailto:Robert.Sutton@cotswoldarchaeology.co.uk)>) <[robert.sutton@cotswoldarchaeology.co.uk](mailto:robert.sutton@cotswoldarchaeology.co.uk)>

**Subject:** RE: [External] Urgent - Thornbury Medieval Fishponds

Hi Wendy,

Further to our chat yesterday, I attach as promised copies of:

1. Scheduled Ancient Monument Consent (SAMC) from Historic England (HE) to carry out management works to the Medieval Fishponds, which include the current tree removal.
2. A Tree Works Plan illustrating those trees currently being removed as part of the management of the Fishponds.
3. The latest version of the Fishponds Management Plan (FMP).

As we discussed yesterday, the tree works are being completed in accordance with the SAMC, the approved Tree Works Plan & the draft FMP. The contractor employs an Ecologist to ensure that removal of the trees do not harm ecology.

The FMP has been agreed with HE and SGC, with the exception that SGC has requested the addition of a traffic light monitoring procedure; ranking the condition of each pond from Green (good) to Amber (average) and red (poor), to ensure regular monitoring of the condition of each pond into the future.

The ponds will be assessed on a biennial (every 2 years) basis &, if they are not in good (green) condition, the traffic light will be updated to set out the management/maintenance required to put them back into the green category.

The FMP with this addition will be forwarded to SGC shortly, at which point the FMP will be approved.

I hope that the above information is sufficient for you to reassure Councillors that the works taking place are approved and are for the benefit of the fishponds.

Please do not hesitate to come back to me should you require any further information.

Regards  
Rob

**Rob Duff**  
**Director**  
**Earlsfield Town Planning Limited**  
**Tel: 01934 707377**  
**Mob: 07736386669**

Correspondence Address – Felton House, 20 Upper Town Lane, Felton, Bristol, BS40 9YF  
Company Number – 8652107 - VAT Registration Number - 168612196

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**From:** Guy Rawlinson <[G.Rawlinson@thornburytowncouncil.gov.uk](mailto:G.Rawlinson@thornburytowncouncil.gov.uk)>  
**Sent:** 13 October 2022 12:11  
**To:** Wendy Sydenham <[w.sydenham@thornburytowncouncil.gov.uk](mailto:w.sydenham@thornburytowncouncil.gov.uk)>; Kath MacConnachie <[clerk@thornburytowncouncil.gov.uk](mailto:clerk@thornburytowncouncil.gov.uk)>  
**Subject:** Fw: [External] Urgent - Thornbury Medieval Fishponds

Hi Wendy & Kath

First comment is look at when the documents were prepared? I met Rob Duff there in 2019, but cannot find a copy of the plan being sent at the time. Do you have a copy.

I have skim read and the management plan is aimed at preserving the ponds, stopping roots etc.

It will look very different once the ash trees are removed and the work completed. We will just have to wait and see how it looks in a year.

This only covers the area of the MFP and not the surrounding area between the ponds and fields on the Park Farm side and the path on the older housing side. It will be interesting to see what they with that area. Hopefully not cut back and grass over!

Thanks for forwarding.

Guy

Guy Rawlinson  
Town Councillor, North West Ward  
Thornbury Town Council

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**From:** Wendy Sydenham <[w.sydenham@thornburytowncouncil.gov.uk](mailto:w.sydenham@thornburytowncouncil.gov.uk)>  
**Sent:** Thursday, October 13, 2022 2:58:27 PM  
**To:** Guy Rawlinson <[G.Rawlinson@thornburytowncouncil.gov.uk](mailto:G.Rawlinson@thornburytowncouncil.gov.uk)>; Kath MacConnachie <[clerk@thornburytowncouncil.gov.uk](mailto:clerk@thornburytowncouncil.gov.uk)>  
**Subject:** RE: [External] Urgent - Thornbury Medieval Fishponds

Hi Guy,  
The attached is the last version I have.  
This issue is on the agenda for Open Spaces and then full Council.  
Thanks.  
Wendy

**Wendy Sydenham**  
**Deputy Clerk – Thornbury Town Council**  
**Tel: 01454 412103**

## **Correspondence – Biodiversity on Town Council Land**

From: XXX  
Sent: 26 September 2022 10:24  
To: Thornbury TC - Info <info@thornburytowncouncil.gov.uk>  
Subject: [External] Bio-diversity Policy

Dear Town Council

I wonder if the council has a bio-diversity policy for the land it manages?  
If so, would it be possible for you to email me a copy?

I'd be most grateful

kind regards  
XXX

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On 26/09/2022 11:05, Kath MacConnachie wrote:  
Dear XXX

Thank you for your email.

Thornbury Town Council does not currently have a bio-diversity policy, but we are currently working towards such policies. I have listed below a short update on some of the things we are currently doing in terms of climate and nature:

1. Thornbury Town Council has declared a local Climate Emergency
2. A Climate and Nature Working Group has been set up with the remit of creating a Climate and Nature Action Plan. This group is led by, and primarily consists of, local experts in climate and nature.
3. We have commissioned biodiversity surveys of Town Council managed land, which are currently being undertaken by a qualified naturalist. This will help inform how we manage our land, including, for example, grass management and tree planting strategies and policies.
4. All Committee Terms of Reference include a requirement for them to give due consideration to climate change and biodiversity in carrying out their business.
5. The Town Council is also working on the Development of a Local Nature Action Plan.
6. The Town Council has agreed to employ a suitably qualified Climate and Nature Officer to take forward this important workstream. We hope to be recruiting to this post over the next few months.

Whilst we are relatively early in the process, climate change, nature and biodiversity are priorities for the Town Council moving forwards.

I hope this is helpful. Please let me know if you would like any further information.

Kind regards,  
Kath

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**From:** XXX  
**Sent:** 26 September 2022 12:35  
**To:** Kath MacConnachie <[clerk@thornburytowncouncil.gov.uk](mailto:clerk@thornburytowncouncil.gov.uk)>  
**Subject:** Re: [External] Bio-diversity Policy

Dear Kath  
thank you very much for your very prompt reply to my query, and the information you've sent. I emailed partly because I was concerned to see that the wild flowers edging the stream in the Mundy playing fields had been cut down. The Mundy playing fields were already a bio-diversity desert and to have lost these plants is very serious.  
I did a study of waterside wild flowers for my original degree in 1969, and am alarmed that hardly any of them can still be enjoyed.  
I think the responsible ecological management of the Mundy Playing fields should receive urgent attention from the Town Council.  
Please would forward my reply to the relevant committee?  
Thank you in advance  
XXX

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**From:** Kath MacConnachie <[clerk@thornburytowncouncil.gov.uk](mailto:clerk@thornburytowncouncil.gov.uk)>  
**Sent:** 26 September 2022 12:51  
**To:** XXX  
**Cc:** Wendy Sydenham <[w.sydenham@thornburytowncouncil.gov.uk](mailto:w.sydenham@thornburytowncouncil.gov.uk)>  
**Subject:** RE: [External] Bio-diversity Policy

Dear XXX

Yes, of course I will pass your email on for noting by the Open Spaces Committee. It is worth noting that the Mundy Playing Fields is one of the priority areas we are currently getting a biodiversity survey carried out on.

I am not aware of the detail of the wildflowers you mention being cut, but annual wildflowers do require management, including cutting, to encourage seeding. The stream is also one of the areas that children play in, and there are operational management considerations in such areas, for example to ensure that there are no hidden hazards, such as broken glass in long grass. The intention is that the biodiversity surveys will be considered alongside operational health and safety requirements of operating 'playing fields' to inform policy and ongoing management.

Kind regards,

Kath

**ROSPA – Play Safety Inspection Reports – April 2002**  
**Summary of Findings/Remedial Actions Required**

High Risk  
Medium Risk  
Low Risk

THERE ARE NO HIGH RISK FINDINGS IN ANY OF THE 2022 REPORTS

AREA	FINDING/REMEDIAL ACTION	ACTION TAKEN/PLANNED	COMPLETE
Mundy Playing Fields Play Area  (18 Very Low Risk)	Cableway – dismantle and inspect supporting components.	Contractors have dismantled and completed inspection.	COMPLETE
	Climber/Pyramid – dismantle and inspect supporting components.	Contractors have dismantled and completed inspection.	COMPLETE
	Seating – replace missing cap and repair worn areas where ground erosion present.		
	Signage in fitness area – repair damaged sign and update existing signage.		
	Carousel/Accessible – monitor insufficient protective surfacing.		MONITOR
	Carousel/Whirl Bird – refit surfacing tiles – gaps have opened up between tiles causing trip hazard. Repair damaged tile.	Advice/quotes being sought for new surfacing – contractor on site in November to provide advice/quotes.	
	Splash Pad fencing – cut off/file down projecting bolt thread or use correct length of bolt, tighten bolts, minor repairs needed to fencing.	Parts ordered to complete this – will be a winter job for junior members of staff.	
	Slide/Embankment – repair worn areas due to ground erosion.	Awaiting contractor to start works to lay new surfacing – should be November.	
	Multiplay/Toddler – ground erosion, consider adding grass matting to prevent wear.		
	Swing/Accessible – dismantle supporting components and check for wear, tighten connecting nuts on swing seat eye-bolts.	Note – the unit has been dismantled and checked, but the nuts not fully tightened as they should not be.	COMPLETE
	Carousel/Flush – replace worn bearings.	Planned as a winter job.	
	Trampoline – make good uneven surface, monitor insufficient protective surfacing.		
	Rocker/Gyro Spiral – repair area of worn surfacing.		
	Fitness/Power Push – ground erosion present, consider adding grass matting to prevent wear.		

High Risk  
Medium Risk  
Low Risk

AREA	FINDING/REMEDIAL ACTION	ACTION TAKEN/PLANNED	COMPLETE
Skate Park  (3 Very Low Risk)	Half Pipe – plates lifting, repair.	Contractor had been instructed in 2021 to complete all skatepark repairs (funds in place/agreed) – works partially completed before contractor became unwell. Agreed with contractor that if not able to progress by early 2023, then another contractor would be sought.	
	Litter Bin – replace missing cap.	“ “	
	Half Pipe – item has corrosion, treat and repair.	“ “	
	Quarter Pipe/Flat Bank – item has corrosion, treat and repair.	“ “	
	Quarter Pipe/Flat Bank – plates lifting, repair.	“ “	
	Quarter Pipe/900mm – plates lifting, repair.	“ “	
	Quarter Pipe/900mm – there is significant corrosion on this item, repair.	“ “	

AREA	FINDING/REMEDIAL TASK	ACTION TAKEN/PLANNED	COMPLETE
Streamleaze Play Area  (5 Very Low Risk)	Swing/Junior – remove shackle bolt and check bush and shackle pin wear on supporting components.	Completed – new seat/chains have been ordered as a result of the inspection and will be fitted asap.	COMPLETE
	Gates – loose in ground, reset.		
	Gates – make level trip points on surface, make good worn ground areas.		
	Seating – make good worn ground areas.		
	Signage – replace damaged sign.	Sign replaced.	COMPLETE
	Basketball Post – treat and repair corrosion, fit appropriate warning sign.	Warning sign fitted.	COMPLETE
	Swing/Junior – replace worn links and shackles on swing seat.	New seat ordered – to be fitted asap.	COMPLETE
	Swing/Junior – repair worn surfacing.		
	Trampoline – make good worn ground areas.		
	Swing/Basket – repair worn surface.		

High Risk  
Medium Risk  
Low Risk

AREA	FINDING/REMEDIAL ACTION	ACTION TAKEN/PLANNED	COMPLETE
Osprey Play Area  (2 Very Low Risk)	Slide/Embankment – two areas of ground erosion/one with rock exposed, consider adding grass matting to prevent wear and repair area of existing surfacing.		

AREA	FINDING/REMEDIAL ACTION	ACTION TAKEN/PLANNED	COMPLETE
Eastland Play Area  (6 Very Low Risk)	Boulders – should be removed from site or arranged and installed as natural play boulders.	They will be moved very soon – currently deciding on best location to move them to.	
	Gate – repair damage.	Planned replacement in 2023 – low risk actions.	
	Pathways – moderate repairs needed.	“ “	
	Gate – cut off and file down projecting bolt thread or use correct length of bolt.	“ “	
	Slides/Embankment – tighten/replace loose/missing bolts.	“ “	
	Slides/Embankment – drill holes present in run out, monitor to ensure items aren't placed in holes.	“ “	
	Slides/Embankment – replace decaying timber.	“ “	

AREA	FINDING/REMEDIAL ACTION	ACTION TAKEN/PLANNED	COMPLETE
Chantry Play Area*  (0 Very Low Risk)	Multiplay – barrier top rail has dislodged.	The play equipment provider has now fixed this.	COMPLETE
	Multiplay – finger entrapment.	The play equipment provider has now fixed this.	COMPLETE
	Multiplay – there are crushing points for the user between moving and/or stationary parts of the equipment during use.	The play equipment provider has now fixed this.	COMPLETE

\* Inspected later due to asbestos situation – inspection carried out in September 2022



The following areas need only be surveyed every four years – the findings/actions below are from the 2021 survey and are carried forward onto this report so that they can continue to be monitored by the Committee.

High Risk  
Medium Risk  
Low Risk

AREA	FINDING/REMEDIAL ACTION	ACTION TAKEN/PLANNED	COMPLETE
Oakleaze Green (1 Very Low Risk)	Pathways/Internal – repair cracked surface.		
	Signage – treat and repair corrosion.		

AREA	FINDING/REMEDIAL ACTION	ACTION TAKEN/PLANNED	COMPLETE
Thicket Walk (0 Very Low Risk)	Dog Waste Bin – treat and repair corrosion.		
	General Surface/Grass – remove tree stump.		
	Fencing/Chain Link – clear debris by area of wooden fencing. Minor repairs needed to chain link.		

AREA	FINDING/REMEDIAL ACTION	ACTION TAKEN/PLANNED	COMPLETE
Area by Stream, Mundy Playing Fields (2 Very Low Risk)	Stream – ground erosion present, repair worn areas.		
	Stone Foot Bridge – repair trip points on surface.		
	Footpath – remove damaged fencing. Remove fallen vegetation. Replace dog waste bin.		

AREA	FINDING/REMEDIAL ACTION	ACTION TAKEN/PLANNED	COMPLETE
Chantry Playing Fields (0 Very Low Risk)	Rugby Posts – dismantle and inspect to check condition of in-ground fixings.	Annual post inspection (separate to RoSPA) has indicated that the posts need to be replaced. In light of RoSPA identifying this as high risk, immediate removal of posts arranged.	COMPLETE
	General Surface/Grass – remove fallen tree.	Tree made safe, branches removed, placed across bund as barrier/home for wildlife.	COMPLETE
	Fencing/Chain Link – loose in ground, reset. Moderate repairs needed.		
	Kissing Gates – surface is uneven, make good.		
	Boot Brushes – at end of serviceable life, remove or make good.		
	Gates – minor repairs are needed. Surface is uneven, make good.		

**From:** UKNA Signs <[ukna.signs@cwgc.org](mailto:ukna.signs@cwgc.org)>

**Sent:** 27 September 2022 15:48

**To:** Thornbury TC - Info <[info@thornburytowncouncil.gov.uk](mailto:info@thornburytowncouncil.gov.uk)>

**Subject:** [External] Commonwealth War Graves Commission: installation of signs indicating war graves at Thornbury Cemetery

For the attention of the Cemetery Manager:

**Commonwealth War Graves Commission – installation of signs indicating war graves**

Ref No:	Cemetery Name	No. of casualties
08380	THORNBURY CEMETERY	13

I am writing on behalf of the Commonwealth War Graves Commission to enquire if the Town Council would be interested in having a sign at your Cemetery to let the public know there are war graves situated there. The Signs project commenced as part of the centenary of the First World War and it is hoped that we can erect signs at as many churchyards, cemeteries and burial grounds as possible that contain war graves. The aim of the initiative is to increase awareness of war graves in the UK and to remind the public that they need not travel abroad to find Commonwealth commemorations.

If you would be interested in having a sign installed, please complete and return the attached '**CWGC Sign Application Form**' for each site, together with a photograph showing the desired location of the sign at that burial ground. All signs will be installed (unless by prior agreement), paid for and maintained by the Commission on a permanent basis.

If two signs are required at one burial ground (different entrances), please note this on the application form, together with details of which entrance, the appropriate size & fixing method for each sign and a separate photo showing the desired location of each sign and then send completed application (with photograph) to [ukna.signs@cwgc.org](mailto:ukna.signs@cwgc.org).

Once we have received your application we aim to install the sign(s) at the agreed location(s) as soon as possible, within a maximum of 12 months. If however, you would prefer to install the sign yourself, this is an option, although we would still require the details requested on the application form & a photo of the proposed location. This is in case the sign needs to be replaced at some point in the future (as a result of damage, theft, etc.).

I have also attached a FAQ sheet for your information, and some suggested fixing options, however if you have any further questions about the application process, or if you would like any other information about the Commission, please do not hesitate to contact us. If you would like to find out more about the casualties buried in your burial grounds, please visit our website at [www.cwgc.org](http://www.cwgc.org), where you can search our database.

Kind Regards,

**Juliet Hunter**

Project Administrator

United Kingdom and Northern Area

Commonwealth War Graves Commission

2 Marlow Road, Maidenhead, Berkshire, SL6 7DX, United Kingdom

| Website: [www.cwgc.org](http://www.cwgc.org)

## **Request – Event on Chantry Field**

**From:** Maureen Newton

**Sent:** 21 October 2022 23:34

**To:** Thornbury TC - Info <[info@thornburytowncouncil.gov.uk](mailto:info@thornburytowncouncil.gov.uk)>

**Subject:** [External] Booking of Chantry Field for St Mary's Primary School event

**Good morning**

I was wondering if you could help please.

We are looking for a large space for an event we are running at school to raise urgently needed funds for St Mary's Primary school

Would it be possible to book the Chantry Field to host a Circus for a day?

The performance would be open to all families and friends of St Mary's and the Church and wider Community.

I look forward to your reply.

**THANK YOU**

**Mo Newton**



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**From:** Wendy Sydenham

**Sent:** 31 October 2022 17:13

**To:** Maureen.Newton

**Subject:** RE: Booking of Chantry Field for St Mary's Primary School event

Hi Mo,

Thanks for your email. My apologies for the delay in replying.

I need to discuss this request with the Clerk and then will need to take it to the next meeting of the Open Spaces Committee on 15.11.22. Please leave this with me and I will be in touch.

Kind regards.

Wendy

**Wendy Sydenham**

**Deputy Clerk – Thornbury Town Council**

**Tel: 01454 412103**

## **Request – Events on Town Council Land**

**From:** Verity Britton <[Verity.Britton@southglos.gov.uk](mailto:Verity.Britton@southglos.gov.uk)>

**Sent:** 02 November 2022 12:06

**To:** Verity Britton <[Verity.Britton@southglos.gov.uk](mailto:Verity.Britton@southglos.gov.uk)>

**Subject:** [External] Thornbury Events

Dear Thornbury stakeholder,

I hope that you are well.

I have received contact from 2 local organisations who would like to bring their events to Thornbury. I'm unable to offer space in the car parks or High Street at the moment as we are expecting to be in construction in the near future. I'm reluctant to say no without exploring all available options as events will help to support local business and increase footfall. The events are a car boot sale and a vintage car organisation.

Do you have any ideas on how we could hold these events in Thornbury? They are looking at Sunday mornings.

Kind Regards

**Verity Britton**  
**Regeneration Engagement Manager**  
Place Shaping Division  
Department for Place  
South Gloucestershire Council  
01454 863684 (3684)

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**From:** Wendy Sydenham

**Sent:** 03 November 2022 11:05

**To:** Verity Britton <[Verity.Britton@southglos.gov.uk](mailto:Verity.Britton@southglos.gov.uk)>

**Cc:** Kath MacConnachie <[clerk@thornburytowncouncil.gov.uk](mailto:clerk@thornburytowncouncil.gov.uk)>

**Subject:** RE: Thornbury Events

Hi Verity,

Thanks for your email.

In relation to Town Council land, I am very happy to take this query to our Open Spaces Committee, but there are definitely some issues with the two main Town Council spaces that could be considered for this. At the Mundy Playing Fields, the issues would be clashes with regular sporting fixtures, car parking (which is pressured at the best of times) and vehicle access, especially around wet weather. Things might be slightly easier at the Chantry Field, but again we have rugby taking place there which would need to be avoided and there is no specific parking – that would need to be on the field itself and carefully managed to avoid damage to the rugby pitches. I am very happy to take this to the Committee for discussion, but I am not overly-confident that our areas would be appropriate. A one-off event like a vintage car event would be easier to manage, but if the car boot sale were to become regular, this would be tricky.

We've had a think about this more generally and probably much more suitable venues would be school car parks and fields or the Leisure Centre.

I will come back to you after the Committee meeting, but just thought it would be worth flagging up that there are issues that make it tricky for us to accommodate many events.

Kind regards.

Wendy

***Wendy Sydenham***

***Deputy Clerk – Thornbury Town Council***

***Tel: 01454 412103***