



Wednesday 6 July 2022

To Councillors – Cllr Guy Rawlinson (Chair), Cllr Chris Davies, Cllr Bob Griffin, Cllr Helen Harrison, Cllr Paul Le Riche, Cllr James Murray, Cllr Clive Parkinson, Cllr Pam Shipp, Cllr Jayne Stansfield, Cllr Angela Symonds

Please take notice that a meeting of the **Open Spaces Committee** of Thornbury Town Council will be held in the **Council Chamber of the Town Hall on Tuesday 12 July 2022 at 7.30pm.**

All above named Councillors are hereby **summoned** to attend the above meeting for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

A handwritten signature in dark ink, appearing to read 'W Sydenham'.

Wendy Sydenham, Deputy Town Clerk

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity.*

**Public participation:** Please note that this meeting is open to the public. Please take note of the guidance notes for public participation [provided](#).

## AGENDA

1. Emergency evacuation procedure
2. To consider any apologies for absence
3. To receive nominations for Vice Chair of the Committee
4. To receive any members declarations of interest
5. To receive any representations from the public
6. To approve the minutes of the Open Spaces Committee meeting held on 03.05.22 and to receive an update on any operational issues or matters arising from the report not considered elsewhere on the agenda (paper attached)
7. To receive a general report on St Mary's Closed Churchyard
8. To consider issues relating to trees on Town Council land
  - 8.1 To note that quotes have been sought for a review of potential tree planting locations on Town Council land (to be considered further under item 18)
  - 8.2 To consider setting up a working group to identify locations for tree planting on Town Council land
  - 8.3 To receive a general report on tree planting from the Tree Warden and consider a small amount of tree planting at the Cemetery in this financial year (papers attached)
  - 8.4 To note progress on tree works identified in the tree survey and note additional spend (paper attached)

- 9. To consider issues relating to the Town Council's play areas**
  - 9.1 To consider the results of the Eastland play area pre-consultation and to agree next steps (paper attached)
  - 9.2 To receive an update on issues relating to the Chantry Road play area
  - 9.3 To note actions from the latest RoSPA inspections and progress so far against those actions (paper attached)
  - 9.4 To consider enhancing CCTV coverage in the Mundy Playing Fields
- 10. To consider a request from Thornbury Town Football Club to install a PA system on to the Pavilion (paper attached)**
- 11. To consider a request to allow the Rotary Club Walkathon route to include the Mundy Playing Fields (paper attached)**
- 12. To consider additions to the Cemetery Fees and Charges for 2022/2023 (paper attached)**
- 13. To note officer decisions made under delegated powers (paper attached)**
- 14. *To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.***
- 15. To consider a burial issue at Thornbury Cemetery and agree actions (a confidential paper will be tabled at the meeting)**
- 16. To consider a land issue relating to Thornbury Cemetery and agree actions (paper attached)**
- 17. To consider quotes for an ecological survey of Town Council's green spaces and quotes for a survey of potential locations for tree planting on Town Council land (paper attached)**
- 18. To consider quotes and issues relating to the installation of traffic barriers on Oakleaze Green (paper attached)**
- 19. To consider quotes/options for changes to surfacing around slides at Mundy Playing Fields play area (paper attached)**
- 20. To consider quotes/options for creation of disabled car parking spaces at the Mundy Playing Fields**
- 21. To consider quotes/options for new paths and various repairs to surfacing at Thornbury Cemetery**
- 22. To note the date of next meeting: 13.09.22**

Minutes of the Meeting of the Open Spaces Committee  
held on 3 May 2022 at 7.30pm  
in the Council Chamber, Town Hall

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Councillors present: Cllr James Murray (Vice Chair)  
Cllr Chris Davies  
Cllr Bob Griffin  
Cllr Clive Parkinson  
Cllr Pam Shipp  
Cllr Jayne Stansfield  
Cllr Angela Symonds

Officers present: Wendy Sydenham (Deputy Clerk)

Non-Councillors present: Judith Hurford (Tree Warden)

Absent: Cllr Helen Harrison  
Cllr Guy Rawlinson (Chair)

**1. EMERGENCY EVACUATION PROCEDURE**

The procedure was outlined.

**2. TO CONSIDER ANY APOLOGIES FOR ABSENCE**

Apologies were noted from Cllr Guy Rawlinson and Cllr Helen Harrison. Apologies had also been sent by Mr Mike Elcock (St Mary's Churchyard representative).

**3. TO RECEIVE ANY MEMBERS DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4. TO RECEIVE ANY REPRESENTATIONS FROM THE PUBLIC**

There was one member of the public present who wished to observe the meeting, but not speak.

**5. TO APPROVE THE MINUTES OF THE OPEN SPACES COMMITTEE HELD ON 15.03.22 AND TO RECEIVE AN UPDATE ON ANY OPERATIONAL ISSUES OR MATTERS ARISING FROM THE REPORT NOT CONSIDERED ELSEWHERE ON THE AGENDA**

The minutes were approved. An operational update was provided by the Deputy Clerk on the Chantry Road play area, the Streamleaze play area and topple testing at the Cemetery.

**6. TO RECEIVE A GENERAL REPORT ON ST MARYS CLOSED CHURCHYARD**

In his absence, a written report from Mike Elcock was read out by the Deputy Clerk and noted by the Committee.

**7. TO CONSIDER ISSUES RELATING TO TREES AND TREE PLANTING**

7.1 To receive a general report on tree planting from the Tree Warden

7.2 To consider possible locations for further planting of trees from the Woodland Trust

Cllr Stansfield confirmed that she had liaised with South Gloucestershire Council and established that if a tree was being planted by them on behalf of Thornbury Town Council, they should not charge for this.

The following was **RESOLVED**:

- Judith Hurford (Tree Warden) should be involved with the Advisory Group for Climate and Nature Matters. Appropriate arrangements would be made.
- Cllr Davies and Cllr Stansfield would meet with the Tree Warden to discuss potential areas for planting of free trees from the Woodland Trust.
- As part of the process for setting up Committees at the Council Annual Meeting, a working group should be set up, including three Councillor members of the Open Spaces Committee and the Tree Warden, to consider locations for tree planting on Town Council land.

7.3 To note progress on tree works identified in the tree survey

Progress was noted. It was **RESOLVED** that the tree surgeon would be asked to look at storm damage to one of the fir trees in the Chantry Playing Field.

**8. TO CONSIDER ISSUES RELATING TO HANGING BASKETS**

8.1 To further consider the 2023 scheme as per Officer Briefing

It was resolved that the Deputy Clerk would try to find a contractor to fit the self-watering baskets.

8.2 To note a grant received from South Gloucestershire Council towards the cost of the 2023 scheme

Receipt of the grant was noted.

**9. TO CONSIDER ISSUES RELATING TO EASTLAND PLAY AREA**

9.1 To note details of the pre-consultation event and agree arrangements for it

Details of the event were noted.

### 9.2 To agree the invitation letter and recipients of the letter

It was **RESOLVED** to send invitation letters to all residents of the three streets around the play area.

### 9.3 To agree the online questionnaire

It was **RESOLVED** that, with some amendments, the questionnaire would be put online shortly.

## **10. TO CONSIDER ISSUES RELATING TO THE MUNDY PLAYING FIELDS CAR PARK**

### 10.1 To consider a request from Thornbury Tennis Club to extend the opening hours of the car park

It was **RESOLVED** to agree to the request.

### 10.2 To consider the creation of parking spaces for persons with a disability as per Officer Briefing

It was resolved to proceed with creating these parking spaces, with quotes to be sought for two options (1) for tarmacking an area in the existing car park and (2) for creating a new tarmacked area to accommodate these spaces on the grass at the end of the car park. It was resolved to recommend to the Finance and Policy Committee that the costs be covered by CIL.

## **11. TO CONSIDER A REQUEST FROM THORNBURY CARNIVAL CIC TO HOLD THE EVENT IN THE MUNDY PLAYING FIELDS ON FRIDAY 1 AND SATURDAY 2 JULY 2022**

It was **RESOLVED** to agree to the request, but with the clarification that this agreement covered 2022 and that any changes to the event in future years would need to be agreed with the Town Council each year.

## **12. TO RESOLVE TO PARTICIPATE IN THE HERITAGE OPEN DAYS EVENT IN SEPTEMBER 2022 AND AGREE DATE**

It was **RESOLVED** to participate in the event on Saturday 10 September 2022 from 10.00am to 2.00pm.

## **13. TO START TO CONSIDER GREEN PROJECTS FOR 2022/2023**

It was **RESOLVED** to commission an ecological survey of Town Council green spaces and that remaining green projects funds could be put towards areas highlighted in that survey report.

**14. TO CONSIDER A REQUEST FOR ADDITIONAL DOG BIN FACILITIES NEAR VICTORIA CLOSE/CASTLE SCHOOL PLAYING FIELDS**

It was **RESOLVED** that a formal letter of complaint should be sent to the Planning Enforcement Department at South Gloucestershire Council with regard to developers not fulfilling their s106 obligations and South Gloucestershire Council not enforcing compliance with these obligations.

**15. TO CONSIDER PATH WORKS AT THE CEMETERY AND POSSIBLE FUNDING THROUGH CIL AS PER OFFICER BRIEFING**

It was **RESOLVED** to proceed with obtaining quotes for the following path works – new paths in the new sections, repair of potholes at the entrance and on the access road, and repair of existing concrete path. It was agreed that it would be recommended to the Finance and Policy Committee that CIL funds be used for the new paths and general reserves for the repairs. It was **RESOLVED** to delegate choosing a contractor, once quotes were received, to the Committee Chair and Deputy Clerk – assuming the Financial Regulations would allow this, which would be confirmed with the Clerk.

**16. TO NOTE THE DATE OF NEXT MEETING: 12.07.22 (moved from 19.07.22)**

The change of date was noted.

## **Tree Warden's report to the Open Spaces Committee**

July 2022

### **The Tree Council**

The Tree Council has been restoring and planting hedges for the past eighteen months, so our Oakleaze hedge planting was very much in line with their initiative which is to fill the gaps in important wildlife corridors. The planting of hedges is also included in the Local Nature Action Plan currently being worked on.

National Hedgerow Week is from 17<sup>th</sup> – 25<sup>th</sup> September

I would like the committee to consider another area where we could plant more free trees from the Woodland Trust - either individual trees or another position where a hedge could be planted. Please see below for the planting areas based on the number of trees per pack.

Please note I have over 150 saplings potted up in my garden ready for planting if it is possible to find a position to plant them in November.

### **Free tree packs**

Hedge packs 30 trees: 6 - 8 metres for a double row of hedging

Copse packs 30 trees: size of a tennis court

Woodland packs:

105 trees: size of four tennis courts or 20 – 25 metres of double row hedging

420 trees: size of a football pitch or 85 – 100 metres of double row hedging as this season's planting

Up to four packs of trees can be ordered to a maximum of 420 trees.

### **Tree Species 2022**

Please see the attached list of tree species planted since 2009, there are multiple numbers of trees in most categories. If it is possible to demonstrate the **interactive database** at some point you will be able to see the emphasis on increasing the variety of trees around Thornbury. Would it be possible to set aside a session for this to take place, please?

### **Requests for trees for planting during the 2022/3 season**

To date there are three requests for memorial trees for planting in the cemetery which have come through Wendy.

I have also received five further requests at the moment, but this will increase as we get towards the autumn. One is for a replacement tree that is dying, and I am waiting for Neil Gazzard to check on the tree and give me permission to plant as it's on S Glos land.

Another is for the United Reform Church who are celebrating their Golden Jubilee on 1<sup>st</sup> October.

I have also been asked by Thornbury Men's Shed for at least two memorial trees for past members, and possibly a third before too long, for planting on the green off Thicket Walk.

The fifth has specifically been requested for planting in the Chantry Field.

It is important to emphasise that, as the next meeting isn't until September, any plans for planting trees during the next tree planting season which begins in November, needs to be decided at that stage in light of the ecological survey.

**The Tree Strategy Group** are entering the In Your Neighbourhood Award (IYNA) for the Thornbury in Bloom Judging on 21<sup>st</sup> July.

Judith Hurford  
Thornbury Tree Warden  
Chair Tree Strategy Group



## Variety of trees planted to date 2022

**Alder** *Alnus glutinosa*

**Apple** *Malus Egremont Russet*, *Rudolph*, *Everest*, *Red Sentinel*, *hupehensis* & *Direketor Moerland*

**Beech** *Fagus sylvatica Black Swan*, *Fagus sylvatica pendula purpurea*, *Dawyck gold*, *Aspleniifolia*

**Birch** *Betula pendula*, *utilis*, *Jacquemontii*

**Black Mulberry** *Morus nigra* (died)

**Cedar** *Cedrus Deodara*

**Cherry** *Prunus sargentii Sargent's Cherry*, *Tai Haku*, *Kanzan*, *avium*, *Sunset Boulevard*, *Royal Burgundy*, *Bird Cherry Prunus padus Watereri*

**Elm** *Rebona* – disease resistant

**Hawthorn** *Crataegus Paul's Scarlet* *Crataegus Laevigata*

**Hornbeam** *Carpinus betulus*, *Rockhampton Red*

**Horse Chestnut** *Aesculus indica*, *Aesculus hippocastanum*

**Judas tree** *Cercis siliquastrum*

**Lime** *Tilia cordata* small leaved

**Magnolia** *Galaxy*, *Honey Tulip*

**Maidenhair** *Ginkgo Biloba*

**Maple** *Acer freemanii*, *Acer Crimson King*, *Princeton Gold*, *Queen Elizabeth*, *buergerianum*, *Platanoides Royal Red*

**Norway Spruce** *Picea Abies*

**Oak** *Quercus rubra* and *robur*

**Pear** *Pyrus communis* & "Chanticleer"

**Rowan** *Sorbus Joseph Rock*, *aria majestica*, *Aspleniifolia*

**Scots Pine** *Pinus sylvestris*

**Sequoia Giant Redwood** *Sequoiadendron giganteum*

**Small leaved Lime** *Tilia cordata*

**Snowy Mespil** *Amelanchier Canadensis*, *A.lamarkii*, *A.Robin Hill*

**Spindle** *Euonymus Europaeus*

**Sweet Chestnut** *Castanea sativa*

**Sweet gum** *Liquidambar styraciflua*, *orientalis* & *Worplesdon*

**Tulip** *Liriodendron tulipifera*

**Turkish Hazel** *Corylus colurna*

**Wellingtonia** *Sequoiadendron giganteum*

**Whitebeam** *Sorbus aria*, *lutescens*

**Wild Service Tree** *Sorbus torminalis*

**Zelcova** *carpinifolia*

Judith Hurford

Thornbury Tree Warden

Tree Strategy Group

**PROGRESS OF TREE WORKS IDENTIFIED IN TREE SURVEY OF SUMMER 2021**  
**PROGRESS MONITORED BY OPEN SPACES COMMITTEE**

Priority 1 – urgent works – no urgent works identified in tree survey

Priority 2 – high risk – mitigate the identified problem as soon as the work schedule allows (within reason/but not urgent or dangerous)

Priority 3 – moderate risk – retain and monitor the tree and/or mitigate the identified problem as necessary

Priority 4 – low risk – carry out works as identified when possible or monitor

Location	Tree No	Species	Comments/Works	Priority	Progress
Chantry Field	T7	Norway maple	Dead tree - Remove	2	COMPLETE
Chantry Field	T12	Lime	Bark included union at 1m. No natural braces present. Large stem has failed in upper canopy due to included union - Crown reduced by 3m and remove failed limb. Install Cobra brace at 2/3 of the height of the included stems, using the Cobra standard system	2	COMPLETE
Chantry Field	T23	Pine	Top 4m has died - Remove	2	COMPLETE
Chantry Field	T38	Ash	Stage 2 ash dieback present - Remove	2	COMPLETE
Chantry Field	T40	Lime	Dense ivy obscuring union - Sever ivy and reinspect in spring 2022 -	2	COMPLETE
Chantry Field	T46	Field maple	In decline - Ensure adequate watering program in adhered to especially in drought conditions	2	COMPLETE
Chantry Field	T49	Poplar	Moderate deadwood over road side - Remove deadwood	2	COMPLETE

Location	Tree No	Species	Comments/Works	Priority	Progress
Kington Lane Cemetery	T3	Purple beech	Bark inclusion at 2m. Crack is propagating on the west side and has travelled 0.5m below base of union. The union has clearly opened up by 7mm. Some natural braces currently present but insufficient <ul style="list-style-type: none"> <li>- Crown reduce to a final height of 8m and install a cable brace at 1/3 clear stem height to manufacturers recommended installation methods.</li> </ul>	2	COMPLETE
Kington Lane Cemetery	T10	Laburnum	Dead tree <ul style="list-style-type: none"> <li>- Remove</li> </ul>	2	COMPLETE
Kington Lane Cemetery	T29	Rowan	Dead tree <ul style="list-style-type: none"> <li>- Remove</li> </ul>	2	COMPLETE
Kington Lane Cemetery	T34	Horse chestnut	Suppressed by neighbouring ash. Rooting area overburdened with spoil. This can be damaging to the tree causing compaction and inhibiting water and nutrient uptake <ul style="list-style-type: none"> <li>- Remove spoil from base of trees</li> </ul>	2	COMPLETE
Kington Lane Cemetery	T47	Snake bark maple	Bark necrosis at base at full circumference up to 1m. Healthy upper crown. Expect decline <ul style="list-style-type: none"> <li>- Remove</li> </ul>	2	COMPLETE
Kington Lane Cemetery	T50	Whitebeam	Dieback over hedge side resulting in major deadwood over neighbouring property. Most is emanating from the central stem <ul style="list-style-type: none"> <li>- Remove deadwood over neighbouring property</li> </ul>	2	COMPLETE
Kington Lane Cemetery	G8	Rowan x3	One dead tree nearest road <ul style="list-style-type: none"> <li>- Fell dead tree</li> </ul>	2	COMPLETE
Land adjacent to Grace Lodge	T7	Cherry	<ul style="list-style-type: none"> <li>- Remove stake, tie and guard</li> </ul>	2	COMPLETE
Oakleaze Green	T10	Red oak	<ul style="list-style-type: none"> <li>- Remove stake, tie and guard</li> </ul>	2	COMPLETE
Tilting Road Park	T7	Rowan	Dead tree <ul style="list-style-type: none"> <li>- Remove</li> </ul>	2	COMPLETE

Location	Tree No	Species	Comments/Works	Priority	Progress
Chantry Field	T1	Hawthorn	Dead tree - Remove	3	COMPLETE
Chantry Field	T4	Willow	3 stems from 0.5m. Branch overhanging low over perimeter wall - Remove branch over wall back to parent stem	3	COMPLETE
Chantry Field	T10	Lime	Bark included union at 0.5m. No natural braces present - Install Cobra brace at 2/3 of the height of the included stems, using the Cobra standard system	3	COMPLETE
Chantry Field	T11	Ash	Some minor deadwood. Stage 1 ash dieback present - Remove	3	COMPLETE
Chantry Field	T15	Horse chestnut	Strip of dysfunctional wood from base to 2m, with cracking bark continuing for a further 4m on western trunk - Reduced height of western trunk to 5m back to a suitable growth point	3	COMPLETE
Chantry Field	T17	Walnut	Bifurcated at base. Included bark union. Minimal natural braces. - Inspect after storm events. If inclusion appears to be widening seek arboricultural advice	3	COMPLETE
Chantry Field	T24	Leyland cypress	Large central stems recently failed removing a quarter of the crown and exposing remaining canopy to easterly winds - Remove	3	COMPLETE
Chantry Field	T29	Beech	- - Remove and replace	3	COMPLETE
Chantry Field	T34	Austrian Pine	Bifurcates at 8m. Bark inclusion at this point - Install Cobra brace at 2/3 of the height of the included stems, using the Cobra standard system	3	Awaiting parts for bracing – issue with supply – hopefully complete with weeks
Chantry Field	T53	Robinia	Bark included union at 2m. No natural braces present. - Install Cobra brace at 2/3 of the height of the included stems, using the Cobra standard system	3	COMPLETE

Location	Tree No	Species	Comments/Works	Priority	Progress
Kington Lane Cemetery	T32	Oak	Sparse crown with elongated limbs - Reinspect in September 2021. If still sparse consider removal and replacement	3	COMPLETE
Kington Lane cemetery	T33	Ash	Ash dieback present - Monolith to 4m, coronet cut and retain for habitat	3	COMPLETE
Kington Lane Cemetery	T36	Horse chestnut	Signs of bleeding canker at 3m. Bacterial wetwood also visible at the same point - Monitor for bark death at 3m. If noted seek arboricultural advice with a view to removal	3	COMPLETE
Kington Lane Cemetery	T42	Horse chestnut	Bark included at 1.5m. Natural braces absent - Install Cobra brace at 2/3 of the height of the included stems, using the Cobra standard system	3	COMPLETE
Kington Lane Cemetery	T43	Cherry	Bacteria canker present at 1.5m. Wound wood forming to compensate - Monitor for health of crown over late spring and early summer. If sparse seek advice with a view to removal	3	COMPLETE
Kington Lane Cemetery	T44	Cherry	Dead tree - Remove	3	COMPLETE
Kington Lane Cemetery	T45	Ash	Pollarded to 1.5m with 8m of regrowth. Ash dieback present	3	COMPLETE
Land adjacent to 1 Ashgrove	T4	Norway maple' crimson king'	Canopy within 0.5m of 1 Ashgrove - Prune away from property to leave 2m clearance	3	COMPLETE
MPF and Poulterbrook	G2	Ash x2	Ash dieback present - Monolith to 4m, coronet cut and retain for habitat	3	COMPLETE
MPF and Poulterbrook	T2	Ash	Ash dieback present - Monolith to 4m, coronet cut and retain for habitat	3	COMPLETE

Location	Tree No	Species	Comments/Works	Priority	Progress
MPF and Poulterbrook	G5	Silver birch x2, Field maple x2, oak, hazel, dogwood	In top corner of playing field. Some tree removal and vandalism since previous survey. Oak tree has failed to flush on field side of canopy - Reinspect oak in September 2021	3	DONE – AWAIT NEXT INSPECTION IN 2023/2024
MPF and Poulterbrook	T11	Ash	Ash dieback present - Monolith to 4m, coronet cut and retain for habitat	3	COMPLETE
MPF and Poulterbrook	T14	Ash	Ash dieback present - Monolith to 4m, coronet cut and retain for habitat	3	COMPLETE
MPF and Poulterbrook	G6	Goat willow x15, ash x3, hawthorn, salix spp	Group of trees growing along watercourse. Ash dieback present - Monolith ash to 4m, coronet cut and retain for habitat	3	REASSESSED/DECISION MADE TO LEAVE UNTIL NEXT SURVEY
MPF and Poulterbrook	G10	Hawthorn, ash, field maple	Hawthorn hedge with occasional ash and field maple standards. Ash dieback present - Monolith ash to the east and west of the group to 4m, coronet cut and retain for habitat. Fell remaining smaller ash in centre of group	3	COMPLETE
MPF and Poulterbrook	T15	Ash	Twin stemmed from base. Stems wrap around each other. Large wound where lower limb has been removed. Ash dieback present - Monolith to 4m, coronet cut and retain for habitat	3	COMPLETE
MPF and Poulterbrook	G11	Hawthorn, ash, field maple, hazel	Either side of watercourse. Ash dieback present. - Monolith to 4m, coronet cut and retain for habitat	3	COMPLETE
MPF and Poulterbrook	G12	Ash x3, field maple x3, holly	Hedgerow trees. Ash dieback present. - Monolith to 4m, coronet cut and retain for habitat	3	REASSESSED/DECISION MADE TO LEAVE UNTIL NEXT SURVEY

Location	Tree No	Species	Comments/Works	Priority	Progress
MPF and Poulterbrook	T19	Ash	Ash dieback present - Monolith to 4m, coronet cut and retain for habitat	3	COMPLETE
MPF and Poulterbrook	T30	Ash	Twin stemmed from base. Poor pruning in form of bush cuts. Half of canopy has been removed. Ash dieback present - Monolith to 4m, coronet cut and retain for habitat	3	COMPLETE
MPF and Poulterbrook	G14	Ash, cherry, poplar, field maple, walnut, hawthorn x2	On grassed area outside tennis club house. Ash dieback present - Monolith to 4m, coronet cut and retain for habitat	3	COMPLETE
MPF and Poulterbrook	G15	Blackthorn, goat willow, buddleia, viburnum tinus	3 small dead stems in group - Remove dead trees	3	COMPLETE
MPF and Poulterbrook	G18	Ash, willow x6, alder x3, poplar x3	Either side of watercourse. Ash dieback present. - Monolith to 4m, coronet cut and retain for habitat	3	COMPLETE
Oakleaze Green	T3	Ash	No signs of ash dieback at time of inspection. - Re-assess in June 2022 for signs of ash dieback	3	COMPLETE
Oakleaze Green	T11	Ash	Stage 1-2 ash dieback present - Remove and replace	3	COMPLETE
Tilting Road Park	T3	Silver maple	Twin stems with significant bark inclusion. Absence of natural braces. - Install Cobra brace at 2/3 of the height of the included stems, using the Cobra standard system	3	COMPLETE
Tilting Road Park	T4	Bird Cherry	2 large limbs removed. Decay on main stem where 2 branches were rubbing. Wound wood forming. - Reduced height of western limb to 4-5m to lessen strain on union.	3	COMPLETE

Location	Tree No	Species	Comments/Works	Priority	Progress
Chantry Field	G2	Stags horn sumach, elder, ash, hawthorn, beech	Group of trees lining Clare Walk. Sumach to the south of the group has been barked with dead limbs on roadside. Risk of harm is low but aesthetically it would benefit from removing dead branches <ul style="list-style-type: none"> <li>- Remove dead limbs on roadside of sumach to the south of the group</li> </ul>	4	COMPLETE
Kington Lane Cemetery	T35	Peach	Very sparse canopy. Dedicated tree <ul style="list-style-type: none"> <li>- Inform the owner. Remove and replace.</li> </ul>	4	TIDIED UP – REMOVAL CAN BE DEFERRED – NEED TO INFORM OWNER THAT WILL BE REMOVED AT SOME POINT.
Kington Lane Cemetery	G6	Cherry x3, rowan, mountain ash, alder, elm	Dead elm at east side of group <ul style="list-style-type: none"> <li>- Remove dead elm</li> </ul>	4	COMPLETE
MPF and Poulterbrook	T10	Walnut	Minor strimming damage at base <ul style="list-style-type: none"> <li>- Leave 0.5m radius clear when mowing/trimming</li> </ul>	4	COMPLETE
MPF and Poulterbrook	T25	Ash	Reassess in June 2022 for signs of ash dieback. If noted then remove	4	COMPLETE

### **ADDITIONAL WORKS**

Kington Lane Cemetery, T49, Willow – removal recommended by tree surgeon as constantly overgrowing on to car park and in poor condition  
£80 quoted/agreed on 11.01.22 – noted at OS Committee on 18.01.22

Three trees damaged/blown over in MPF during storms – removal/making safe being carried out by tree surgeon  
£1000 quoted/agreed on 22.02.22 (by Chair of OS and Chair of F&P) – noted at OS Committee on 15.03.22 (will most likely come from reserves)

Additional tree damaged in MPF during storms – removal being carried out by tree surgeon  
£180 quoted/agreed on 25.02.22 – noted at OS Committee on 15.03.22

Storm damage to tree on Chantry Field – limbs removed by tree surgeon  
£80 quoted/agreed on 13.05.22 – to be noted at OS Committee on 12.07.22



## EASTLAND AVENUE PLAY AREA – RESPONSES TO ONLINE QUESTIONNAIRE

52

Responses

03:03

Average time to complete

Active

Status

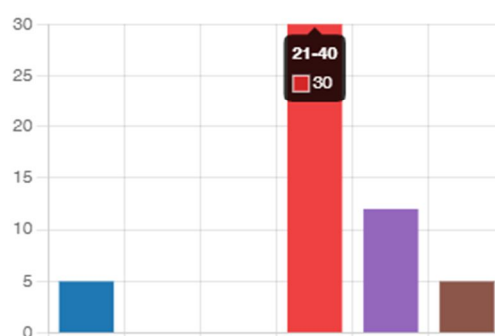
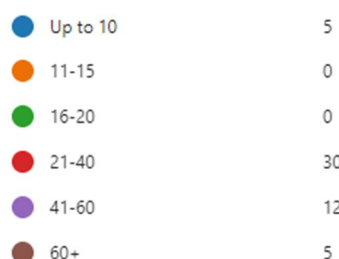
[View results](#)

[Open in Excel](#) ...

1. Please indicate your age range:

[More Details](#)

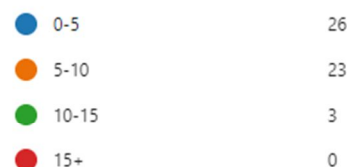
[Insights](#)



2. If you are a grandparent, parent or carer of children who might use the play area, what are the age ranges of those children?

[More Details](#)

[Insights](#)



3. Please enter your postcode:

[More Details](#)

[Insights](#)

52  
Responses

Latest Responses

"Bs35 1eg"

"BS35 1EG"

"Bs351eg"

33 respondents (65%) answered BS35 for this question.

**BS35 1UP** **Bs35 1bs** **Bs35 2jq** **Bs35 1dz**  
**Bs35 2hy** **Bs35 2ht** **Bs35 1aI** **bs35 1az**  
**Bs35 2hh** **BS35 1DX** **BS35 1DU** **Bs35 2ls**  
**BS35 1EA** **BS35 1AP** **BS35 2jr** **BS35 1hz**  
**BS35 2YE** **BS35 2JF** **BS35 1AT**

#### 4. Do any of your family members use the Eastland Avenue Play Area?

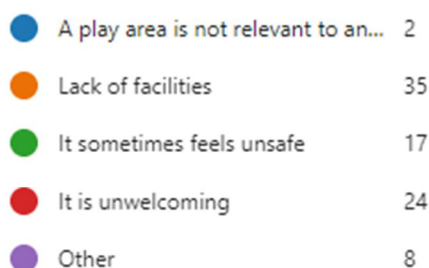
[More Details](#)

[Insights](#)



#### 5. If you answered 'No' to question 4, please explain why below:

[More Details](#)



#### 6. If you selected 'Other' to question 5, please explain more:

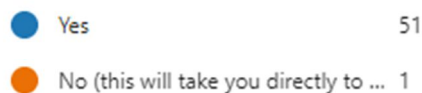
#### 13 Responses

ID ↑	Name	Responses
1	anonymous	Didn't know it was there for the first two years we lived in Thornbury. Got excited when we saw it in lockdown, but then disappointed at how little it has to offer
2	anonymous	Didn't know there was a park there
3	anonymous	Nothing there worth visiting for.
4	anonymous	You can't call a slide a play area! It's shocking! I was so disappointed when we moved in that was supposed to be a play area
5	anonymous	Wasn't aware of it
6	anonymous	There is always a lot of rubbish and adults in groups that do no feel safe
7	anonymous	N/A
8	anonymous	I think this our nearest play area but only has slides and not enough equipment

9	anonymous	Please recommend no footballs as they have broken my fence which you replaced.
10	anonymous	Sometimes, as not much there, slide, and kick a ball around
11	anonymous	The children play on the tump and hide and seek, and a bit of football but we have to be careful as there is sometimes glass around.
12	anonymous	Ther isnt alot ther and youths hang around making it uncomfortable
13	anonymous	Child only just old enough to start using play equipment

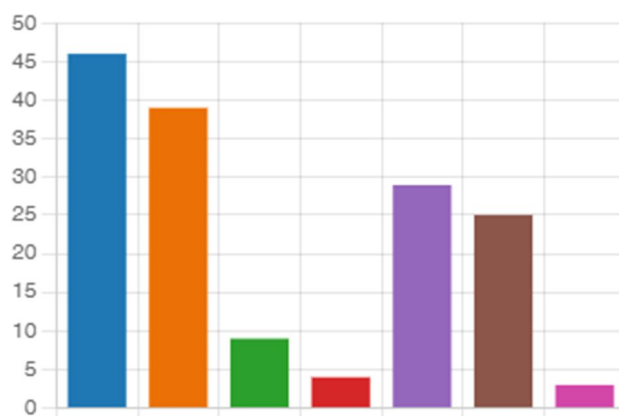
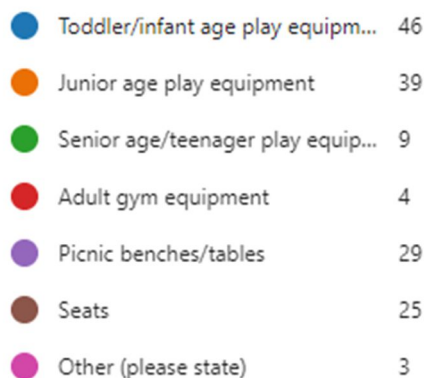
## 7. Do you think any changes should be made to the area at all?

[More Details](#)



## 8. What kinds of items would you like to see included in the area?

[More Details](#)



9. If you selected 'Other' to question 7, please detail what else you would like to see included:

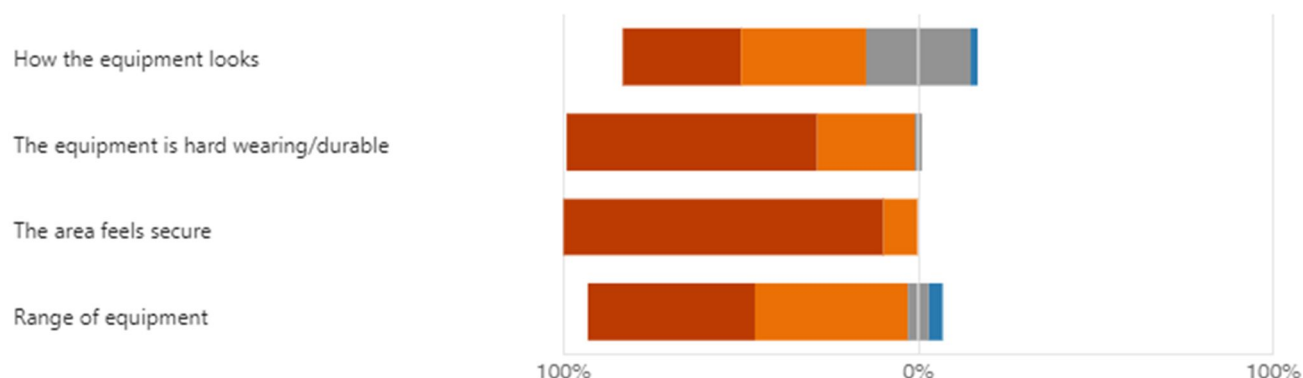
### 3 Responses

ID ↑	Name	Responses
1	anonymous	We have no objections to a park, but can the play equipment and benches not be placed at the bottom of our garden. When the park was updated last, we had a rope swing at the bottom of our garden. Which was set fire too and we had problems with teenagers smoking cannabis and unsocial behaviour. We don't want the worry again of our hedge being set on fire and balls breaking our greenhouse windows. At the time we did go to a council meeting and seating was removed at our request. Currently you can often smell cannabis and dog owners let their dogs foul in the area and don't bother cleaning it up or having them on a lead. We thought it was a dog free zone ! We can't currently access the bottoms of our garden via a car because the gate is locked, this doesn't help when we want to maintain our hedge.
2	anonymous	Clean up. Bins. Maybe a camera for additional safety?
3	anonymous	Ban footballs from Park. All our fences keep getting broken

10. What factors do you feel are important in any new plans for the area?

[More Details](#)

Very important
Important
Neutral
Less important
Not at all important



11. Please provide any further comments or suggestions below:

14 Responses

ID ↑	Name	Responses
1	anonymous	As above please keep play equipment away from backgardens
2	anonymous	Would be great to have a good park in Thornbury please take note from yate they have great parks
3	anonymous	A slide that toddlers can climb up to themselves
4	anonymous	It needs a complete makeover and new equipment and not feel so enclosed as its creepy
5	anonymous	Kids go too too area all the time they just sit there and chat but be nice for them too play on things and exercise
6	anonymous	
7	anonymous	it would be brilliant to be able to use the area as the nearest park is 20 min. walk for us
8	anonymous	Please no footballs
9	anonymous	Sign posted for slower speed and kids at play as there's no path from Eastland Avenue, just a road to the gate, which some cars go quite fast up there and along Eastland Ave main road.
10	anonymous	My garden backs onto the area. We had problems with noise, drugs/alcohol, vandalism,dog mess and people looking into our houses/gardens from the top of the tump. Flytipping is also an issue. My son never felt safe there when it was done before. Its the night time use and swearing that caused most upset. It is well kept at the moment just nothing there to use. Personally it would be good to have somewhere for younger kids and parents to use.
11	anonymous	The area needs a good tidy up. It used to have a slide from the top of the tump but that was dismantled ages ago and it's been left to deteriorate. An adult gym equipment and toddler facilities would be a great enhancement. The area needs to be secure at night though.
12	anonymous	Yes
13	anonymous	Would love to have a close by enclosed area for toddlers to play in
14	anonymous	The hill in the park makes visibility difficult when looking after young children.

**ROSPA – Play Safety Inspection Reports – April 2002**  
**Summary of Findings/Remedial Actions Required**

High Risk  
Medium Risk  
Low Risk

THERE ARE NO HIGH RISK FINDINGS IN ANY OF THE 2022 REPORTS

AREA	FINDING/REMEDIAL ACTION	ACTION TAKEN/PLANNED	COMPLETE
Mundy Playing Fields Play Area  (18 Very Low Risk)	Cableway – dismantle and inspect supporting components.	Contractors to complete due to working at height issues – awaiting date for works.	
	Climber/Pyramid – dismantle and inspect supporting components.	Contractors to complete due to working at height issues – awaiting date for works.	
	Seating – replace missing cap and repair worn areas where ground erosion present.		
	Signage in fitness area – repair damaged sign and update existing signage.		
	Carousel/Accessible – monitor insufficient protective surfacing.		
	Carousel/Whirl Bird) – refit surfacing tiles – gaps have opened up between tiles causing trip hazard. Repair damaged tile.		
	Splash Pad fencing – cut off/file down projecting bolt thread or use correct length of bolt, tighten bolts, minor repairs needed to fencing.		
	Slide/Embankment – repair worn areas due to ground erosion.	Quotes sought for resurfacing works.	
	Multiplay/Toddler – ground erosion, consider adding grass matting to prevent wear.		
	Swing/Accessible – dismantle supporting components and check for wear, tighten connecting nuts on swing seat eye-bolts.		
	Carousel/Flush – replace worn bearings.		
	Trampoline – make good uneven surface, monitor insufficient protective surfacing.		
	Rocker/Gyro Spiral – repair area of worn surfacing.		
	Fitness/Power Push – ground erosion present, consider adding grass matting to prevent wear.		



High Risk  
Medium Risk  
Low Risk

AREA	FINDING/REMEDIAL ACTION	ACTION TAKEN/PLANNED	COMPLETE
Skate Park  (3 Very Low Risk)	Half Pipe – plates lifting, repair.	Contractor had been instructed in 2021 to complete all skatepark repairs (funds in place/agreed) – works partially completed, remaining works to be completed in summer/autumn 2022 (no new works identified in 2022 report).	
	Litter Bin – replace missing cap.	“ “	
	Half Pipe – item has corrosion, treat and repair.	“ “	
	Quarter Pipe/Flat Bank – item has corrosion, treat and repair.	“ “	
	Quarter Pipe/Flat Bank – plates lifting, repair.	“ “	
	Quarter Pipe/900mm – plates lifting, repair.	“ “	
	Quarter Pipe/900mm – there is significant corrosion on this item, repair.	“ “	

AREA	FINDING/REMEDIAL TASK	ACTION TAKEN/PLANNED	COMPLETE
Streamleaze Play Area  (5 Very Low Risk)	Swing/Junior – remove shackle bolt and check bush and shackle pin wear on supporting components.	Completed – new seat/chains have been ordered as a result of the inspection and will be fitted asap.	COMPLETE
	Gates – loose in ground, reset.		
	Gates – make level trip points on surface, make good worn ground areas.		
	Seating – make good worn ground areas.		
	Signage – replace damaged sign.	Sign replaced.	COMPLETE
	Basketball Post – treat and repair corrosion, fit appropriate warning sign.	Warning sign fitted.	COMPLETE
	Swing/Junior – replace worn links and shackles on swing seat.	New seat ordered – to be fitted asap.	COMPLETE
	Swing/Junior – repair worn surfacing.		
	Trampoline – make good worn ground areas.		
	Swing/Basket – repair worn surface.		

High Risk  
Medium Risk  
Low Risk

AREA	FINDING/REMEDIAL ACTION	ACTION TAKEN/PLANNED	COMPLETE
Osprey Play Area  (2 Very Low Risk)	Slide/Embankment – two areas of ground erosion/one with rock exposed, consider adding grass matting to prevent wear and repair area of existing surfacing.		

AREA	FINDING/REMEDIAL ACTION	ACTION TAKEN/PLANNED	COMPLETE
Eastland Play Area  (6 Very Low Risk)	Boulders – should be removed from site or arranged and installed as natural play boulders.	They will be moved – currently deciding on best location to move them to.	
	Gate – repair damage.		
	Pathways – moderate repairs needed.		
	Gate – cut off and file down projecting bolt thread or use correct length of bolt.		
	Slides/Embankment – tighten/replace loose/missing bolts.		
	Slides/Embankment – drill holes present in run out, monitor to ensure items aren't placed in holes.		
	Slides/Embankment – replace decaying timber.		

AREA	FINDING/REMEDIAL ACTION	ACTION TAKEN/PLANNED	COMPLETE
Chantry Play Area			
NOT SURVEYED YET DUE TO ASBESTOS SITUATION - AWAITED			



The following areas need only be surveyed every four years – the findings/actions below are from the 2021 survey and are carried forward onto this report so that they can continue to be monitored by the Committee.

High Risk  
Medium Risk  
Low Risk

AREA	FINDING/REMEDIAL ACTION	ACTION TAKEN/PLANNED	COMPLETE
Oakleaze Green (1 Very Low Risk)	Pathways/Internal – repair cracked surface.		
	Signage – treat and repair corrosion.		

AREA	FINDING/REMEDIAL ACTION	ACTION TAKEN/PLANNED	COMPLETE
Thicket Walk (0 Very Low Risk)	Dog Waste Bin – treat and repair corrosion.		
	General Surface/Grass – remove tree stump.		
	Fencing/Chain Link – clear debris by area of wooden fencing. Minor repairs needed to chain link.		

AREA	FINDING/REMEDIAL ACTION	ACTION TAKEN/PLANNED	COMPLETE
Area by Stream, Mundy Playing Fields (2 Very Low Risk)	Stream – ground erosion present, repair worn areas.		
	Stone Foot Bridge – repair trip points on surface.		
	Footpath – remove damaged fencing. Remove fallen vegetation. Replace dog waste bin.		

AREA	FINDING/REMEDIAL ACTION	ACTION TAKEN/PLANNED	COMPLETE
Chantry Playing Fields (0 Very Low Risk)	Rugby Posts – dismantle and inspect to check condition of in-ground fixings.	Annual post inspection (separate to RoSPA) has indicated that the posts need to be replaced. In light of RoSPA identifying this as high risk, immediate removal of posts arranged.	COMPLETE
	General Surface/Grass – remove fallen tree.	Tree made safe, branches removed, placed across bund as barrier/home for wildlife.	COMPLETE
	Fencing/Chain Link – loose in ground, reset. Moderate repairs needed.		
	Kissing Gates – surface is uneven, make good.		
	Boot Brushes – at end of serviceable life, remove or make good.		
	Gates – minor repairs are needed. Surface is uneven, make good.		

## **Thornbury Town FC – Public Address System Proposal**

**BACKGROUND** - The Mundy Playing Fields has been the home of Thornbury Town Football Club since the end of the Second World War, after many years of a “nomadic” existence, playing on various pitches around the town.

Recent years has seen the Club go from strength to strength and its 18 teams now caters for all ages from under 6 to adult level, including two girls teams. It is estimated that each weekend almost 300 children and adults are involved with the Town’s teams.

The Thorns first team in particular has enjoyed a lot of success over the last 6 or 7 years having secured two promotions and two cup final victories, with a team that is primarily made up of local players who have progressed through the junior teams.

The 1<sup>st</sup> Team now compete in the UHlsport Hellenic League Premier Division which is Step 5 in the National League System, competing against teams in Gloucestershire, Wiltshire, Oxfordshire and Herefordshire. Effectively we are 5 divisions below the Football League. Home fixtures regularly attract attendances of 100-150 spectators, including visiting supporters for whom this is may well be their first ever trip to Thornbury.

The National League System is operated by the Football Association and they set strict criteria for ground facilities for clubs, depending upon the level at which they are competing. The higher the Step at which the club competes, the more facilities that are required by the FA. Regular “Ground Grading” assessments are carried out to ensure clubs meet those grading requirements and in the event of “non-compliance” it is likely that the club will be automatically relegated to the division below, irrespective of results on the pitch.

In recent seasons, fencing has been installed around the main pitch at the Mundys, along with floodlights and spectator stands. This has all been done with the aid of grants from the Football Foundation and fundraising by the Club, together with the support of the Town Council.

We know that our ground does not currently meet the Ground Grading Requirements for our level of football, as amongst other things we are required to install a Public Address system.

This proposal relates to the installation of a PA System.

**PROPOSAL** – The installation of a Public Address System at the Mundy Playing Fields for use on match days only, for the benefit of spectators attending the game. The cost of the installation will be met by the Football Club with the benefit of a grant from the Football Foundation.

**INSTALLATION** – At this stage we have had advice from a local company (Tom Grey of Loud Hire Ltd., who we understand has carried out work for the Town Council in the past) and I can do no better than copy from his report, detailing the work involved:-

*Main system objectives...*

- 1. To deliver speech announcements clearly across the pitch towards spectator stands.*
- 2. To minimise offsite noise (Hard rejection areas being nearest housing)*
- 3. To have a reliable and simple system to operate.*

*We propose to install 2 horn speakers with 20" flares on either side of the club house wall (pitch side) at height. These will be angled slightly away from each other thus achieving good coverage across the pitch and a 'power alley' down the middle towards the grandstand. The speakers are then crucially not in the direction of nearby housing. As mentioned, Horn speakers do not produce low frequencies (cut off at approx*

150hz) therefore these speakers will not suffer from omnidirectional low frequency output as other speaker types would.

We propose to locate the mixing amplifier within a rack at height in the bar store cupboard. This would keep it out of reach of being fiddled with as well as not requiring it to be moved about to be set up for each use. In total 2 cables would leave via the external wall. One speaker cable, One balanced cable for the microphone. Cabling would be secured to the walls using standard cable clips. One cable will then drop into the room overlooking the pitch and into a connector box. The other cable will go to a junction box at speaker 1 a link cable will then split out from the junction box to go to speaker number 2.

We would provide you with a Shure microphone with a switch on the side. Whenever announcements are needed to be made the microphone can just be turned on and off accordingly.

This is all analog equipment and standard and 'tried and tested' for this sort of deployment.

Other info..

These speakers will be light grey in colour.

Each speaker will weigh 4.5KG (once 60w drivers are fitted)

The mixer/amplifier is very low power and likely to draw less than 1.5 amps.

Example of type of speaker to be installed:



We are advised that a “fixed” system such as this is the most reliable and practical for our situation and will meet the FA’s ground grading requirements.

**MATTERS ARISING** - I have tried my best to answer any possible queries that may arise, as follows:-

- 1) Planning Considerations. I have been in contact with South Glos Council Planning Department and they have confirmed there are no planning issues arising. I am awaiting a response from the Environmental Protection Dept but am sure that any noise levels will be well within their guidance. I will provide this as soon as I have a reply.
- 2) As detailed above we will be installing 2 loudspeakers and an amplifier which are connected by cable. The loudspeakers will be installed on the outside wall of the pavilion facing the pitch whilst the amplifier will either be in the pavilion club room or the bar store cupboard.
- 3) We understand that the installation can be done in a day, with most of the work being carried out on the outside of the pavilion. Whilst Council staff will need to be on site to let the contractor have access inside the pavilion, I do not believe the work will adversely affect their usual duties. If it is helpful, we could arrange for a club official to be in attendance throughout the work.
- 4) The work does not involve creating a new structure of any kind or any alteration to the existing building, other than installing the two speakers, at a reasonable height, on the front pavilion wall. Associated cabling will be attached to the outside wall using cable clips.

- 5) Running costs of the system are minimal as the equipment is very low power and as mentioned above draws less than 1.5amps. As the PA system will be in use for a limited time only during a game (see below) we do not anticipate that there will be any noticeable difference to electricity charges. There are no other running costs involved and we are told that there is little or no maintenance required once installed. We recognise that if any maintenance/repair of the equipment is required, this is entirely the Club's responsibility.
- 6) Just for clarity, the PA System will be used for match day announcements to improve the game experience for spectators. It will be at a noise level that can be heard within the ground, but not by nearby houses. It may not even "travel" as far as residents using the play equipment in the park. Sound volume will certainly be lower than for, for example, Thornbury Carnival activities. The type of match day announcements being made will be:-
  - a. welcoming players, officials and supporters of our visitors
  - b. Player details of both teams and substitutions
  - c. Goal scorers
  - d. Details of forthcoming fixtures
  - e. Details of raffle prize winners in the event of us running a raffle.
  - f. Details of any forthcoming social events within the club.

Importantly, in the unlikely event of some sort of emergency taking place, it will provide us with a means of advising spectators how to exit the ground safely.

All announcements will be made by a Club official and no one else will have access to the microphone and speaker system.

Whilst it is difficult to assess, I would not think that the PA System will be in use for any more than 15 minutes a match.

I trust that I have covered all the questions that the Committee may have and hope that they will be supportive of our request to enable us to proceed with this work as soon as possible.

Malcolm Carr - Thornbury Town Football Club

-----Original Message-----

> From: AM

> Sent: 21 June 2022 14:52

> To: Kath MacConnachie <[clerk@thornburytowncouncil.gov.uk](mailto:clerk@thornburytowncouncil.gov.uk)>

> Subject: [External] Thornbury Rotary Club Walkathon 2022

>

> Hi Kath

>

> Following the successful launch of this charity event in 2021 I have been asked to organise the 2022 event.

>

> It is proposed to run it over the period 16th to 30th September using 4 walking options with the main one being a walk around the perimeter of Mundy Playing Fields over the weekend of 23-25 September.

>

> I understand we need the approval of the Town Council for this and would therefore appreciate if you could please confirm accordingly.

>

> Many thanks

>

> AM

# THORNBURY TOWN COUNCIL

Council Offices: (01454) 412103



Town Hall  
35 High Street  
Thornbury  
Bristol  
BS35 2AR

Town Clerk: Kath MacConnachie

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## THORNBURY CEMETERY SCALE OF FEES AND CHARGES – 2022/2023

### 1. INTERMENT AND EXCLUSIVE RIGHT OF BURIAL

- (a) Fees and charges under these headings apply **ONLY** where the deceased was permanently resident within the boundaries of the town of Thornbury. Any person who had ceased to be a resident during the last three years immediately before their death, because of the necessity to move to a nursing home or hospital will not be charged double fees. If the Council is unable to establish residency then it will be the responsibility of the purchaser to provide the necessary proof.

In all other cases fees and charges are **DOUBLE** those shown, **UNLESS** an Exclusive Right of Burial for the grave space or plot in question is already held.

- (b) **Burials are accepted between the hours of:-**

Monday – Thursday 10.00 am – 3pm during summer daylight hours  
Monday – Thursday 10.00 am – 2pm during winter daylight hours  
Friday 10.00 am – 11:30am (excluding Public Holidays)

**Interment or scattering of cremated remains may be accommodated between the hours of:-**

Monday – Thursday 9.30 am – 3:30 pm during summer daylight hours  
Monday – Thursday 9.30 am – 3:00 pm during winter daylight hours  
Friday 9.30 am – 12.00 pm (excluding Public Holidays)

Burials outside these hours will be accepted only if a Coroner or Medical Practitioner certifies that immediate interment is necessary in which case an additional fee will apply.

- (c) In cases of grave opening to accommodate another burial, Funeral Directors will be responsible for the removal and reinstatement of existing memorials and these must be removed in time to give staff at least two clear working days to dig and make ready graves for interment.
- (d) Unless interment takes place within 30 minutes of the time arranged an additional fee will be payable.
- (e) Purchase of Exclusive Right of Burial is **COMPULSORY** unless there is an existing Deed of Grant in respect of the grave space or cremated remains plot in question. Fees include the costs of the issue of the Deed of Grant.

### 2. MEMORIALS

- (a) Memorials may only be placed on grave spaces in respect of which an Exclusive Right of Burial is held and when the appropriate fee has been paid.
- (b) Memorial designs and inscriptions must be submitted for approval.
- (c) **KERB STONES** are **NOT PERMITTED** in certain areas of the Cemetery.
- (d) **NO MEMORIALS** other than those supplied by Council are permitted in the areas for **INTERMENT OF CREMATED REMAINS**.

# THORNBURY TOWN COUNCIL

Prices shown inclusive of VAT

		£	P/C
<b>3.</b>	<b>INTERMENT</b>		
1.	Adult or child over 12 years – Burial	600.00	(INT3)
2.	Child older than six months but under 12 years – Burial	390.00	(INT2)
3.	Still born child or child not older than six months –Burial	67.00	(INT1)
4.	Interment of Cremated Remains	268.00	(INT4)
5.	Scattering of Cremated Remains	100.00	(INT5)
6.	Grave depth exceeding 2.13m (To accommodate two later burials) (in addition to standard burial)	345.00	(INT6)
7.	Additional Fee – Interment outside normal hours (Coroner or Doctor’s Certificate)	189.00	(INT7)
8.	Additional fee – late arrival or over run	39.00	(INT8)
<b>4.</b>	<b>PURCHASE OF EXCLUSIVE RIGHT OF BURIAL</b>		
1.	Purchase of Exclusive Right of Burial in an Earthen Grave	490.00	(ERB1)
2.	Purchase of Exclusive Right of Burial in an Earthen Grave In the Special Children’s Area (under 12 years of age)	312.00	(ERB4)
3.	Purchase of Exclusive Right of Burial in the Cremated Remains Garden (Plot .61m x .61m)	323.00	(ERB6)
<b>5.</b>	<b>MEMORIAL FEES</b>		
Right to place or erect including first inscription			
1.	Headstone not exceeding 1.00m in height including base	195.00	(MEM1)
2.	Headstone exceeding 1.00m in height including base (in Old Church Section only)	300.00	(MEM2)
3.	Flat or Sloped Tablet not exceeding .25m in height including base	94.00	(MEM3)
4.	Vase exceeding .20m in height including base	84.00	(MEM4)
5.	Additional inscription	84.00	(MEM6)
6.	Replacement headstone	84.00	(MEM5)
7.	Permit for removal of headstone for any other work e.g. cleaning, regilding, etc	50.00	
<b>6.</b>	<b>MISCELLANEOUS FEES</b>		
1.	Bronze plaque 6” x 3” as memorial in cremated remains area including fixing and wording up to 60 characters	231.00	(BP1)
	Bronze plaque 6” x 6” (wording up to 120 characters)	330.00	(BP2)
2.	Search fee – to check paper records to confirm ERB ownership	36.00	(SEA1)
3.	Change of ERB ownership	52.00	(ADM1)
4.	Certified copy of Burial Register Entry	52.00	(CER1)
5.	Exhumation	Charged at cost + 10%	(EXH1)
6.	An additional administration fee can be charged at Thornbury Town Council’s discretion in cases involving lengthy administration processes (this will be discussed with the customer in advance) e.g. statutory declarations, multiple searches, ICCM checks, etc.	52.00	

## OFFICER DECISIONS MADE UNDER DELEGATED POWERS – REPORTED TO OPEN SPACES COMMITTEE ON 12.07.22

DATE	DECISION TAKEN	AMOUNT £ (IF APPLICABLE)	REASON FOR DECISION	ANY ALTERNATIVES CONSIDERED AND REJECTED	ANY RELEVANT COUNCILLOR CONFLICT OF INTEREST	AUTHORISED BY	COUNCILLOR CONSULTED (where appropriate)	MEETING TO REPORT TO
12/05/22	To purchase a new pump for the splash pad.	£1,333.00	Pump failure in the splash pad - preparing to reopen for the Summer season.	Time critical - delay would result in delay to opening - operational and reputational impact.	Not applicable.	Clerk	C Davies, Chair of F&P	Open Spaces
27/05/22	Instruct contractor to carry out asbestos excavation works at Chantry Road Play Area	£7,346.00	The works needed to be carried out urgently to minimise the inherent risks from the asbestos to members of the public/our staff.	Waiting for authorisation at the meeting would mean a longer period of time when the asbestos was still in situ. Although the area was cordoned off/safe, it could be broken into as it is not possible to monitor it at all times.	Not applicable.	Clerk	J Murray, Chair of F&P	Open Spaces
20/06/22	Instruct contractor to carry out verti-draining and overseeding works to football pitches at MPF.	£2,436.40	The works are needed in order to keep pitches in good enough condition for match play and need to be carried out in the short timeframe between seasons. Costs are well within agreed budget.	We cannot wait to carry out the works, and to seek other quotes, as there is a short window of opportunity between seasons. Quotes were sought in a previous year and the current suppliers found to provide value for money. Subsequent years costings have been in line with previous years.	Not applicable.	Clerk	G Rawlinson, Chair of Open Spaces	Open Spaces