

THORNBURY TOWN COUNCIL



Council Offices: (01454) 412103
info@thornburytowncouncil.gov.uk
www.thornburytowncouncil.gov.uk
Town Clerk: Kath MacConnachie

Town Hall
35 High Street
Thornbury
Bristol BS35 2AR

27 April 2022

To Councillors – Cllr Guy Rawlinson, Cllr James Murray, Cllr Chris Davies, Cllr Bob Griffin, Cllr Helen Harrison, Cllr Clive Parkinson, Cllr Pam Shipp, Cllr Jayne Stansfield, Cllr Angela Symonds

Please take notice that a meeting of the **Open Spaces Committee** of Thornbury Town Council will be held in the **Council Chamber of the Town Hall on Tuesday 3 May 2022 at 7.30pm.**

All Councillors are hereby **summoned** to attend the above meeting for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

A handwritten signature in black ink, appearing to read 'W Sydenham'.

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Wendy Sydenham, Deputy Town Clerk

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity.

Please note that this meeting is open to the public, who are welcome to attend. Public participation will be taken at the beginning of the meeting and/or at the calling of an agenda item at the discretion of the Chairman.

AGENDA

1. **Emergency evacuation procedure**
2. **To consider any apologies for absence**
3. **To receive any members declarations of interest**
4. **To receive any representations from the public (up to 10 minutes per person)**
5. **To approve the minutes of the Open Spaces Committee meeting held on 15.03.22 and to receive an update on any operational issues or matters arising from the report not considered elsewhere on the agenda**
6. **To receive a general report on St Mary's Closed Churchyard**
7. **To consider issues relating to tree and tree planting**
 - 7.1 To receive a general report on tree planting from the Tree Warden
 - 7.2 To consider possible locations for further planting of trees from the Woodland Trust
 - 7.3 To note progress on tree works identified in the tree survey

- 8. To consider issues relating to hanging baskets**
 - 8.1 To further consider the 2023 scheme as per Officer Briefing
 - 8.2 To note grant received from South Gloucestershire Council towards cost of the 2023 scheme
- 9. To consider issues relating to Eastland play area**
 - 9.1 To note details of the pre-consultation event and agree arrangements for it
 - 9.2 To agree invitation letter and recipients of the letter
 - 9.3 To agree online questionnaire
- 10. To consider issues relating to the Mundy Playing Fields Car Park**
 - 10.1 To consider a request from Thornbury Tennis Club to extend the opening hours of the car park
 - 10.2 To consider the creation of parking spaces for persons with a disability as per Officer Briefing
- 11. To consider a request from Thornbury Carnival CIC to hold the event in the Mundy Playing Fields on Friday 1 and Saturday 2 July 2022**
- 12. To resolve to participate in the Heritage Open Days event in September 2022 and agree date**
- 13. To start to consider green projects for 2022/2023**
- 14. To consider a request for additional dog bin facilities near Victoria Close/Castle School Playing Fields**
- 15. To consider path works at the Cemetery and possible funding through CIL as per Officer Briefing**
- 16. To note the date of next meeting: 12.07.22 (moved from 19.07.22)**

ASSOCIATED PAPERS

The following are circulated with or have been previously circulated and form part of this agenda:

- Draft minutes of the Open Spaces Committee meeting held on 15.03.22
- Tree Warden's Report
- Schedule of tree works
- Officer Briefing regarding 2023 hanging basket scheme
- Letter from SGC regarding grant towards 2023 hanging basket scheme
- Draft invitation letter for Eastland pre-consultation event
- Draft online questionnaire for Eastland pre-consultation
- Details of request from Tennis Club regarding MPF car park opening hours
- Officer Briefing regarding creation of parking spaces for persons with a disability at MPF
- Letter from Thornbury Carnival CIC
- Emails regarding request for dog bin facilities