

THORNBURY TOWN COUNCIL

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Town Clerk: Kath MacConnachie



Town Hall
35 High Street
Thornbury
Bristol BS35 2AR

6 April 2022

To all Councillors

Please take notice that a meeting of the **Full Council** of Thornbury Town Council will be held in the **Council Chamber of the Town Hall on Tuesday 12 April 2022 at 7.30pm.**

All Councillors are hereby **summoned** to attend the above meeting for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

A handwritten signature in black ink, appearing to read 'Kath', is written over a dotted line.

Kath MacConnachie, Town Clerk

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity.

Please note that this meeting is open to the public, who are welcome to attend. Public participation will be taken at the beginning of the meeting and/or at the calling of an agenda item at the discretion of the Chairman.

AGENDA

1. **Emergency evacuation procedure**
2. **To consider any apologies for absence**
3. **To receive any members declarations of interest**
4. **To receive any representations from the public (up to 10 minutes per person)**
5. **To approve the minutes of the Full Council meeting held on 01.03.22**
6. **To receive the minutes (approved or draft) from the following Committees**
 - Planning & Town Development Committee meeting held on 08.03.22
 - Planning & Town Development Committee meeting held on 29.03.22
 - Open Spaces Committee meeting held on 15.03.22
 - Finance & Policy Committee meeting held on 22.03.22
7. **Climate Change and Nature Working Group**
 - To consider and approve the Terms of Reference for the Group
 - To elect councillor members to the Group
8. **To approve the accounts for Payment**

9. To receive and consider the internal audit In-year Assurance Report 2021/22

10. To declare General Power of Competence

- To confirm that the number of members elected is greater than or equal to two-thirds of the total number of members of the council and that the Council employs an appropriately qualified clerk¹
- To Resolve that the council meets the criteria above and adopts the authority of General Power of Competence²

11. To consider the proposal received from Thornbury & District Heritage Trust (TDHT)

- To consider hosting museum displays in the reception area of the Town Hall as detailed in the proposal document
- To consider the potential display of the Thornbury Quilt in the Council Chamber
- To consider, in principle, the use of Town Hall basement space for museum storage
- If considered favourable, to consider supporting investigation by TDHT of fire suppression systems and funding options to enable the use of Town Hall basement space

12. NALC/SLCC Civility and Respect Project

- To consider writing to Luke Hall, MP, in support of the NALC/SLCC Civility and Respect Project (based on SLCC template)

13. Unity Bank mandate change request to add new Clerk and RFO

- To resolve to accept the declarations on page 7 of the mandate change form (Unity Bank ref: APP-281996)

14. Approval to proceed with planning application for the cemetery extension

- As per Officer Briefing

15. Thornbury High Street pedestrianisation

- To resolve to submit agreed questions to South Gloucestershire Council

16. Date of next meeting: 24.05.22 (Annual Meeting of the Full Town Council)

ASSOCIATED PAPERS

The following are circulated with or have been previously circulated and form part of this agenda:

- Draft minutes of the Full Council meeting held on 01.03.22
- Minutes of the Planning and Town Development Committee meeting held on 08.03.22
- Draft minutes of the Planning and Town Development Committee meeting held on 29.03.22
- Draft minutes of the Open Spaces Committee meeting held on 15.03.22
- Finance & Policy Committee meeting held on 22.03.22
- Draft Climate Change and Nature Working Group Terms of Reference
- In-year Assurance Report 2021/22
- Proposal received from Thornbury & District Heritage Trust
- Draft letter to Luke Hall regarding the NALC/SLCC Civility & Respect project
- Bank mandate change form
- Officer Briefing regarding planning application authorisation for cemetery extension
- Draft letter to South Gloucestershire Council concerning the High Street pedestrianisation

¹ The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2021, Schedule (Conditions of eligibility), para2

² The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2021, Schedule (Conditions of eligibility), para1