

THORNBURY TOWN COUNCIL

Council Offices: (01454) 412103
info@thornburytowncouncil.gov.uk
www.thornburytowncouncil.gov.uk



Town Hall
35 High Street
Thornbury
Bristol BS352AR

Town Clerk: Louise Powell

MEETING OF: Finance & Policy Committee
TO BE HELD ON: Tuesday 1st February 2022
COMMENCING AT: 7.30 pm at the Council Chamber, Town Hall

*Please note that this meeting is open to the public, who are welcome to attend.
Public participation will be taken at the beginning of the meeting and/or at the calling of an agenda item at the discretion of the Chairman.*

AGENDA

1. To consider any apologies for absence
2. To receive any members declarations of interest
3. To receive any representations from the public
4. To approve the minutes and discuss matters arising from the Finance & Policy meeting of 30.11.21.
5. To note decisions made out of meeting
6. To receive the following reports from Sub-Committees
 - Property Management and Compliance Sub Committee- held on 07.12.21
 - Youth Sub Committee- held on 13.01.22
7. To consider the following financial matters:
 - a) To approve the Accounts for Payment (to be tabled)
 - b) To receive and discuss the income and expenditure report and financial report for December 2021 (attached)
 - c) To receive the bank reconciliation for December 2021 (attached)
 - d) To receive initial feedback from the internal audit (Clerk's report attached)
8. To consider adoption of the following draft policies:
 - Draft Reserves Policy
 - Draft Mayoral allowance Policy
9. To consider any options for the celebration of the Jubilee
10. To consider Council's response to consultation by South Gloucestershire Council on the "All-age Learning Disability draft strategy." <https://consultations.southglos.gov.uk/AALDStrategy>
11. To monitor and review the action plan for the Committee from the Council's Business Plan (Action plan attached)
12. To consider and agree any communications to be issued from the Committee

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13. *To resolve under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*
14. To reconsider an item in relation to Operation London Bridge
15. To resolve to sign a tenancy agreement on the Flat 67a High Street
16. To consider the following quotations:
 - a) Quotations for servicing the Council Flag Poles
 - b) Adding key holding/ response to alarms to an existing contract
 - c) Further works to be commissioned through the condition survey contract
 - d) New boiler at 67 High Street
 - e) Replacement of shower heads at the Pavilion
 - f) Plumbing works at the Pavilion in response to the Legionella assessment
 - g) Quotations for promotion of communications

Signed:



Louise Powell
Town Clerk

Date of issue: 26.01.22

BACKGROUND PAPERS

The following are circulated with or have been previously circulated and form part of this agenda: -

- (a) Report of meeting of Committee of 30.11.2021
- (b) Report of the Property Management and Compliance Sub Committee on 7.12.21
- (c) Report of the Youth Sub Committee on 13.01.22
- (d) Accounts for Payment (to be tabled)
- (e) Income and expenditure report for December
- (f) Financial report for December
- (g) Bank Reconciliation report for December
- (h) Initial feedback from internal audit (January 18th to 20th 2022)
- (i) Draft Reserves Policy
- (j) Draft Mayoral Allowance Policy
- (k) Consultation documents for South Gloucestershire Council on the “All-age Learning Disability draft strategy”.
- (l) Action Plan for F&P from Council Business Plan