

THORNBURY TOWN COUNCIL

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Town Hall
35 High Street
Thornbury
Bristol BS352AR

Town Clerk: Louise Powell

MEETING OF: Thornbury Town Council
TO BE HELD ON: Tuesday 14th December 2021
VENUE: Council Chamber, Town Hall, 35 High Street, Thornbury
COMMENCING AT: 7.30 pm

Please note that this meeting is open to the public, who are welcome to attend.

Public participation will be taken at the beginning of the meeting and/or at the calling of an agenda item at the discretion of the Chairman.

AGENDA

1. To receive and consider any apologies for absence
2. To receive any members' declarations of interest
3. To receive any Chairman's announcements
4. To receive any representations from the public
5. To consider and approve the minutes of the meeting of Thornbury Town Council on 19.10.2021 and any matters arising from them not on the agenda.
6. To receive reports from the following committees and discuss any matters arising from them:
 - a) Finance and Policy on 30.11.21 (attached)
 - b) Open Spaces on 23.11.21 (attached)
 - c) Planning and Town Development on 26.10.21, 18.11.21 (attached) and 7/12/21 (to be tabled)
 - d) Staffing on 06.12.21 (to follow)
7. To consider and approve small grant applications for 2021/22
8. To consider and recommend provisional revenue grant applications for 2022/23
9. To consider any urgent grant applications
10. To consider the following matters related to council finance
 - a) To approve the Accounts for Payment (to follow)
11. To receive an update from the Police (statistics attached)
12. To consider and agree the terms of reference for the Advisory Committee to the Council on Climate and Nature matters (attached).

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13. To consider the Town Council response to South Gloucestershire Councils consultation on their proposed budget for 2022/23 (documents attached) [consultation page](#)
14. To consider the response from St Mary's Centre to request from the Public regarding toilet opening (reply attached)
15. To consider a request from CPRE (see attached)
16. To monitor the action plan for Full Council from the Town Council Business Plan
17. To receive a report from Councillors on meetings attended on behalf of the Council.
18. To consider and agree any communications to be issued by the Town Council
19. *To resolve under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*
20. To resolve to sign and seal a renewal of a lease with existing tenants (attached)
21. To consider quotations for:
 - Franking Machine contract
 - Changing locks at the Town Hall
 - Fire proof storage cabinet



Signed Town Clerk and Proper Officer
Date 8.12.21

BACKGROUND PAPERS

The following are circulated with, or have been previously circulated, and form part of this agenda:

- a) Minutes of meeting of Town Council on 19.10.2021
- b) Finance and Policy Report 30.11.2021
- c) Open Spaces Report 23.11.2021
- d) Planning and Town Development on 26.10.21 and 18.11.21
- e) Staffing report 06.12.21
- f) Small grant applications- details confidential
- g) Revenue grant applications- details confidential
- h) Urgent grant applications- details confidential
- i) Summary of applications
- j) Accounts for Payment (to be tabled)
- k) Police statistics
- l) Draft terms of reference for the Advisory Committee to the Council on Climate and Nature matters
- m) South Gloucestershire Council consultation on their budget for 22/23
- n) Reply from St Mary's Centre
- o) Request from CPRE
- p) Action Plan for Full Council 2021-2023
- q) Draft lease- confidential