

# THORNBURY TOWN COUNCIL

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Town Hall  
35 High Street  
Thornbury  
Bristol BS352AR

Town Clerk: Louise Powell

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**MEETING OF:** Property Management and Compliance Sub Committee  
**TO BE HELD ON:** Tuesday 7<sup>th</sup> December 2021  
**COMMENCING AT:** Following the Planning and Town Development meeting at the  
Town Hall, Council Chamber. (Approx. 8.00pm)

*Please note that this meeting is open to the public, who are welcome to attend.*

*Public participation will be taken at the beginning of the meeting and/or at the calling of an agenda item at the discretion of the Chairman.*

## AGENDA

1. To consider any apologies for absence
2. To receive any members declarations of interest
3. To receive any representations from the public
4. To approve the report of the meeting held on 31.08.21 and consider any matters arising that are not considered elsewhere on the agenda.
5. To receive an update on progress for this year's works from the Condition survey
6. To consider a request for signage from a tenant at the Town Hall
7. To review the Legionella written scheme of management
8. *To resolve under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*
9. To receive feedback from the working group looking at the future of Council property and agree next steps on:
  - a) Bakery Annex
  - b) 67 High Street
  - c) Feasibility at Chantry Road Playing Field
  - d) Boundary Walls
10. To receive an update on progress with:
  - a) Legionella risk assessment and outstanding works and any quotes associated.
  - b) Fire risk assessment and outstanding works and any quotes associated
  - c) General risk assessment and outstanding works and any quotes associated
  - d) Asbestos reinspection reports and associated works and any quotes associated
  - e) Condition survey works contract and any further costs

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11. To consider quotes for:
- a) Lift maintenance
  - b) Flag pole inspection

Signed:



Louise Powell  
Town Clerk

Date: 01.12.21

## BACKGROUND PAPERS

The following are circulated with or have been previously circulated and form part of this agenda: -

- a) Report of the meeting held on 31.08.21
- b) Request for signage at the Town Hall
- c) Legionella scheme of management
- d) Legionella risk assessment monitoring report
- e) Fire risk assessment monitoring report