

# THORNBURY TOWN COUNCIL

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Town Hall  
35 High Street  
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Town Clerk: Louise Powell

**MEETING OF:** Thornbury Town Council  
**TO BE HELD ON:** Tuesday 19th October 2021  
**VENUE:** Council Chamber, Town Hall, 35 High Street, Thornbury  
**COMMENCING AT:** 7.30 pm

*Please note that this meeting is open to the public, who are welcome to attend.*

*Public participation will be taken at the beginning of the meeting and/or at the calling of an agenda item at the discretion of the Chairman.*

## AGENDA

1. To receive any apologies for absence
2. To receive any members' declarations of interest
3. To receive any Chairman's announcements
4. To receive any representations from the public
5. To consider and approve the minutes of the meeting of Thornbury Town Council on 07.09.2021 and any matters arising from them not on the agenda.
6. To receive reports from the following committees and discuss any matters arising from them:
  - a) Finance and Policy on 28.09.21 (attached)
  - b) Open Spaces on 14.09.21 (attached)
  - c) Planning and Town Development on 21.09.21 (attached)
  - d) Staffing on 12.10.21 (attached)
7. To consider the following matters related to council finance
  - (a) To approve the Accounts for Payment (to follow)
  - (b) To receive the income and expenditure report and financial report for September 2021 (attached)
  - (c) To receive the bank reconciliation for September 2021 (attached)
  - (d) To receive the external auditor's report for year 2020-2021 (attached)
8. To consider the following matters to begin preparations for setting a council budget for 2021/22
  - (a) To review Council and Committee spend to date against the 2021/22 budget (Income and expenditure report and finance report as above)
  - (b) To consider budget pressures and Council priorities for 2022/23 (Draft budget attached with list of potential new items)
  - (c) To consider CIL (Community Infrastructure Levy) programme – to review the report for year 19/20 and consider priorities for future expenditure.

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9. To receive an update from the Police
10. To consider responses to the consultation regarding installing a fence and hedge on Oakleaze Green and agree the way forward
11. To monitor the Council's Business Plan for 2021-2023 (Updated actions in Business plan attached)
12. To consider and agree the draft timetable for Council meetings for 2022 (attached)
13. To consider proposed changes to the Council's grant scheme (paper to follow)
14. To consider and agree any communications to be issued by the Town Council
15. *To resolve under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*
16. To consider a proposal from Finance and Policy Committee on the way forward with a feasibility study. (Report attached- confidential)
17. To consider signing a management agreement with the Mundy Playing Fields Trust and legal advice associated with it. (Draft agreement and advice attached – Confidential)



Signed      Town Clerk and Proper Officer

## BACKGROUND PAPERS

The following are circulated with, or have been previously circulated, and form part of this agenda:

- a) Minutes of meeting of Town Council on 07.09.2021
- b) Finance and Policy Report 28.09.2021
- c) Open Spaces Report 14.09.2021
- d) Planning and Town Development on 21.09.21
- e) Staffing Report 12.10.21
- f) Accounts for Payment (to be tabled)
- g) Income and expenditure report September 2021
- h) Financial report for September 2021
- i) Bank reconciliation report for September 2021
- j) External auditor's report for 2020-2021
- k) Draft budget for 2022-2023
- l) CIL programme
- m) Police statistics
- n) Paper on Oakleaze Green consultation
- o) Council Business Plan 2021-2023
- p) Draft meeting timetable for 2022
- q) Proposed changes to Council grant scheme (to follow)
- r) Background feasibility study (commercially confidential)
- s) Draft Management Agreement and legal advice (confidential)