

# THORNBURY TOWN COUNCIL

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Town Hall  
35 High Street  
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Town Clerk: Louise Powell

**MEETING OF:** Thornbury Town Council  
**TO BE HELD ON:** Tuesday 22 June 2021  
**VENUE:** Thornbury Leisure Centre- Severnside suite  
**COMMENCING AT:** 7.30 pm

*Please note that this meeting is open to the public, who are welcome to attend.*

*Public participation will be taken at the beginning of the meeting and/or at the calling of an agenda item at the discretion of the Chairman.*

## AGENDA

1. To receive any apologies for absence
2. To receive any members' declarations of interest
3. To receive any Chairman's announcements
4. To receive any representations from the public
5. To consider and approve the minutes of the Meeting of Thornbury Town Council on 04.05.2021 and any matters arising from them.
6. To receive reports from the following committees and discuss any matters arising from them:
  - a) Finance and Policy on 28.04.21
  - b) Open Spaces on 06.05.21
7. To consider the following matters related to council finance
  - (a) To approve the Accounts for Payment
  - (b) To receive an update on accounting matters
  - (c) To receive the income and expenditure report for April 2021 (to follow)
  - (d) To receive and approve the bank reconciliation for April 2021 (to follow)
  - (e) To receive an update on the Earmarked and General reserves (table attached)
  - (f) To receive and approve the Accounting Statement for year 2020/21 (attached)
  - (g) To receive and approve the Annual Governance and Accountability Return (AGAR) for the year ending March 2021 (external audit) (attached)
  - (h) To consider and agree the dates for the period for the exercise of Public Rights

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8. **To consider the way forward with Council meetings**
9. *To resolve under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*
10. **To resolve to sign and seal two leases with existing tenants (attached)**
11. **To consider a request from Thornbury Football Club to support a fundraising bid (involving legal advice).**
12. **To consider quotes for the following:**
  - **Condition survey works- tender report attached.**
  - **Electrical certificates- table attached**
  - **To seek authorisation to proceed with works relating to problematic weeds on Council sites**



Signed      Town Clerk and Proper Officer

## **BACKGROUND PAPERS**

The following are circulated with, or have been previously circulated, and form part of this agenda:

- a) Minutes of meeting of Town Council on 04.05.2021
- b) Finance and Policy Report 28.04.2021
- c) Open Spaces Report 06.05.2021
- d) Accounts for Payment (to be tabled)
- e) Income and expenditure report for May 2021 (to follow)
- f) Bank reconciliation report for May 2021 (to follow)
- g) List of Council reserves
- h) Accounting statement for 2020 to 2021 including Annual Governance and Accounting Statement
- i) Confirmation of the dates of the period for the exercise of public rights
- j) Leases for two tenants (confidential)
- k) Tender report for condition survey works (confidential)
- l) Electrical certificates quotations table (confidential)