

# THORNBURY TOWN COUNCIL

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Town Hall  
35 High Street  
Thornbury  
Bristol BS352AR

Town Clerk: Louise Powell

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**MEETING OF:** Finance & Policy Committee  
**TO BE HELD ON:** Wednesday 28<sup>th</sup> April 2021 via Zoom  
**ID:** 952 6379 9361 **Password:** 094505  
**LINK:** <https://zoom.us/j/95263799361?pwd=VEhpbTRQaWcrLytoR1pRTEw2WWVSQT09>  
**COMMENCING AT:** 7.30 pm

*Please note that this meeting is open to the public, who are welcome to attend.  
Public participation will be taken at the beginning of the meeting and/or at the calling of an agenda item at the discretion of the Chairman.*

## AGENDA

1. To receive any apologies for absence
2. To receive any members declarations of interest
3. To receive any representations from the public
4. To approve the minutes and discuss matters arising from the Finance & Policy meeting of 11.03.21.
5. To receive a report on policing matters
6. To consider the following financial matters:
  - a) To approve the Accounts for Payment (to be tabled)
  - b) To receive an update and discuss the CIL programme
  - c) To receive an update on any further financial matters
7. To receive a report from Councillors on meetings attended on behalf of the Council.
8. To consider email capacity for Councillors
9. To consider adoption of the following draft policy:
  - a) Complaints Policy/ Procedure
10. To review the following policies:
  - a) Information and Data Protection Policy
  - b) Retention and Disposal Policy with appendix A
11. *To resolve under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

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12. To discuss and agree way forward with leasing matters.
13. To agree the terms of a loan.
14. To agree the recommendation from the sub-committee to issue the tender specification for the new Youth SLA contract
15. To consider the following quotations:
  - a) Quotations for locking the Playing Fields car park
  - b) Quotations for the sanitary provision at the Town Hall
  - c) Quotations for works to be carried out in Cemetery and discussion on related budget issues

Signed:



Louise Powell  
Town Clerk

## BACKGROUND PAPERS

The following are circulated with or have been previously circulated and form part of this agenda: -

- (a) Report of meeting of Committee of 11.03.2021 (previously circulated)
- (b) Police statistics
- (c) Accounts for Payment (to be tabled)
- (d) CIL programme
- (e) Draft Complaints Policy
- (f) Information and Data protection Policy
- (g) Retention and Disposal policy with appendix A
- (h) Confidential- detail of loan request
- (i) Quotes for car park locking- confidential
- (j) Quotes for works in Cemetery- confidential