

THORNBURY TOWN COUNCIL

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Town Hall
35 High Street
Thornbury
Bristol BS352AR

Town Clerk: Louise Powell

MEETING OF: Thornbury Town Council
TO BE HELD ON: Tuesday 30th March 2021 (by Zoom access)
COMMENCING AT: 7.30 pm **ID:** 937 5597 8094 **Passcode:** 215404
Link: <https://zoom.us/j/93755978094?pwd=T2REQSs4U3drUGVmUXAzbDdNcjNiQT09>

Please note that this meeting is open to the public, who are welcome to attend.

Public participation will be taken at the beginning of the meeting and/or at the calling of an agenda item at the discretion of the Chairman.

AGENDA

1. To receive any apologies for absence
2. To receive any members' declarations of interest
3. To receive any Chairman's announcements
4. To receive any representations from the public
5. To consider and approve the Minutes of the meetings of Thornbury Town Council on 23.02.21 and any matters arising from them (attached)
6. To receive a presentation on the STEP fusion project
7. To receive and note reports from the following committees:
 - a) Environment on 02.03.21
 - b) Playing Fields and Cemetery on 02.03.21
 - c) Town Development on 09.03.21
 - d) Finance and Policy on 11.03.21
 - e) Staffing on 11.03.21
8. To consider the following matters related to council finance:
 - (a) To approve the Accounts for Payment (to follow)
 - (b) To receive the income and expenditure report for February 2021 and any matters arising (attached)
 - (c) To receive and approve the bank reconciliation report for February 2021 (attached)
 - (d) To receive and consider the Council's internal audit report (attached)
 - (e) To update on any other financial matters
9. To receive an update from the Armstrong Hall Trust
10. To receive feedback from Council representatives from groups they attend.
11. To consider a revised committee structure and associated terms of reference.
12. To consider the way forward with regards to face to face meetings

THORNBURY TOWN COUNCIL

13. **To consider planning and licensing applications (attached)**

14. *To resolve under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

15. **To consider leasing issues:**
 - a) **To agree to sign licences with an organisation**
 - b) **To agree to sign leases with organisations**

16. **To consider quotes for the following:**
 - I. **Fire extinguisher training (practical)**
 - II. **Fire evacuation chair training**



Signed Town Clerk and Proper Officer

BACKGROUND PAPERS

The following are circulated with, or have been previously circulated, and form part of this agenda:

- a) Minutes of meeting of Town Council on 23.02.21
- b) Report of Environment Committee on 02.03.21
- c) Report of Playing Fields and Cemetery Committee on 02.03.21
- d) Report of Town Development Committee on 09.03.21
- e) Report of Finance and Policy Committee meeting on 11.03.21
- f) Report of Staffing Committee meeting on 11.03.21
- g) Accounts for Payment (to follow)
- h) Income and expenditure report for February 2021
- i) Bank reconciliation report for February 2021
- j) Internal Audit report for 2020/2021
- k) Draft proposed Committee structure and associated terms of reference
- l) Planning and licensing applications