

# THORNBURY TOWN COUNCIL

Council Offices: (01454) 412103  
Tourist Information Centre: (01454) 281638  
Mundy Playing Fields: (01454) 413645  
Fax: (01454) 281638



Town Hall  
35 High Street  
Thornbury  
Bristol BS352AR

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Town Clerk: Louise Powell

**MEETING OF:** Thornbury Town Council  
**TO BE HELD ON:** Tuesday 20 October 2020  
**VIA ZOOM:** <https://zoom.us/j/91042944191?pwd=bkVBVWxvNWptdDhITEVQbFRESTNmUT09>  
**Meeting ID:** 910 4294 4191  
**Passcode:** 827101

**COMMENCING AT:** 7.30 pm

*Please note that this meeting is open to the public, who are welcome to attend.*

*Public participation will be taken at the beginning of the meeting and/or at the calling of an agenda item at the discretion of the Chairman.*

## AGENDA

1. To receive any apologies for absence
2. To receive any member's declarations of interest
3. To receive any Chairman's announcements
4. To receive any representations from the public
5. To consider the following general matters related to Council finance:
  - a) To approve the accounts for payment (to follow)
  - b) To note the revised figures on the AGAR following legal and external audit advice (attached)
6. To consider the following matters to begin preparations for setting a council budget for 2021/22
  - a) To receive feedback from the Town and Parish Forum on the impact of Covid-19 on South Glos Council finances and the impact this will have on the Council Tax Base.
  - b) To review Council and Committee spend to date against the 2020/21 budget (attached in draft- month 6 statement)
  - c) To consider budget pressures and Council priorities for 2021/22 (Draft budgets attached with list of potential new items)
  - d) To consider CIL (Community Infrastructure Levy) programme – to review the report for year 18/19 and consider priorities for future expenditure, noting the feedback from South Gloucestershire Council on forthcoming CIL funds
7. To nominate an additional representative from Council, for the Community Engagement Forum

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8. To receive any correspondence and notices to be dealt with on grounds of urgency
9. *To resolve under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*
10. To consider the staffing review paper written by the Town Clerk and associated documents
11. To consider quotations for:
  - a) Fire safety remedial works
  - b) ICCM training for outside staff on cemetery management
  - c) Cable and points to improve Council Wi-Fi

Signed:



Town Clerk and Proper Officer

## **BACKGROUND PAPERS**

The following are circulated with or have been previously circulated and form part of this agenda: -

- a) Accounts for payment (to follow)
- b) Original and amended AGAR statements
- c) Financial statement for September- DRAFT
- d) Draft budget for 21/22 with considerations for spend
- e) Draft budget for 21/22 with new items added
- f) CIL report completed for 18/19
- g) NALC CIL guidance
- h) Thornbury CIL guidance
- i) CIL current programme and spend
- j) Staffing review report and associated documents (Confidential)