

THORNBURY TOWN COUNCIL

Council Offices: (01454) 412103
Tourist Information Centre: (01454) 281638
Mundy Playing Fields: (01454) 413645
Fax: (01454) 281638



Town Hall
35 High Street
Thornbury
Bristol BS352AR

Town Clerk: Louise Powell

MEETING OF: Thornbury Town Council
TO BE HELD ON: Tuesday 6 October 2020 (by Zoom access)
COMMENCING AT: 7.30 pm
MEETING ID: 966 5767 0754
PASSCODE: 538927
<https://zoom.us/j/96657670754?pwd=ZzN2WkZIOFU0MWprVnFPNW5WVC90QT09>

Please note that this meeting is open to the public, who are welcome to attend.

Public participation will be taken at the beginning of the meeting and/or at the calling of an agenda item at the discretion of the Chairman.

AGENDA

1. To receive any apologies for absence
2. To receive any members' declarations of interest
3. To receive any Chairman's announcements
4. To receive any representations from the public
5. To consider and approve the Minutes of the meetings of Thornbury Town Council on 25.08.2020 any matters arising from them (attached)
6. To declare a vacancy in Central Ward for the Town Council
7. To receive reports from the following committees and any matters arising from them
 - a) Environment on 01.09.20 (attached)
 - b) Playing Fields and Cemetery on 01.09.20 (attached)
 - c) Town Development on 08.09.20 (attached)
 - d) Finance and Policy on 10.09.20 (attached)
 - e) Staffing on 10.09.20 (attached)
8. To consider the following matters related to council finance
 - (a) To approve the Accounts for Payment (to follow)
 - (b) To discuss feedback from the external auditor
9. To consider a change in the Chair of Playing Fields and Cemetery and the composition of the Staffing Committee
10. To consider the draft programme for Council meetings (attached)
11. To consider affordable housing on the new developments in Thornbury
12. To consider a letter received from a member of the Public with regards to the closure of Thornbury High Street

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13. To consider the Council's draft Privacy Policy for the new website (attached)
14. To consider planning and licensing applications (attached)
15. To consider any matters on the grounds of urgency
16. *To resolve under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*
17. To receive and consider the Council's General risk assessment for 2020 and actions arising
18. To discuss and agree action on the Service Level Agreement for Youth Work
19. To consider leasing matters
 - i) To resolve to sign a lease with Thornbury Volunteer Centre
 - ii) To consider any other leasing matters
20. To consider the following quotations:
 - i) Ladder replacements
 - ii) Servicing for the New Holland Tractor
21. To note approval for the following purchases out of meeting:
 - i) Grave shoring
 - ii) Training for outside staff on play area inspection



Signed Town Clerk and Proper Officer

BACKGROUND PAPERS

The following are circulated with, or have been previously circulated, and form part of this agenda:

- a) Minutes of meeting of Town Council on 25.08.20
- b) Report of Environment Committee meeting on 01.09.20
- c) Report of Playing Fields and Cemetery Committee on 01.09.20
- d) Report of Town Development Committee on 08.09.20
- e) Report of Finance and Policy Committee meeting on 10.09.20
- f) Report of Staffing Committee meeting on 10.09.20
- g) Accounts for Payment
- h) Draft programme for Council meetings for 2021
- i) Letter from a member of Public regarding Thornbury High Street
- j) Draft Council Privacy Policy
- k) Schedule of planning and licensing applications
- l) General Risk Assessment for the Town Council