

## **THORNBURY TOWN COUNCIL**

### **Minutes of the Town Council Meeting held on Tuesday 28<sup>th</sup> August 2019 in the Council Chamber**

Present: Cllrs Angela Symonds (Chairman and Mayor)  
Jayne Stansfield (Vice Chairman and Deputy Mayor)  
Guy Rawlinson  
Benj Emmerson  
Clare Fardell  
Chris Davies  
Clive Parkinson  
Matthew Stringer  
Bob Griffin  
Helen Harrison

Wendy Sydenham (Deputy Town Clerk)  
Hannah Cornford (Minutes)

Absent: Cllrs Eva Fielding  
Martin Trueman

#### 1. **To receive any apologies for absence**

242/19 Cllr Shirley Holloway (out of Thornbury)  
Cllr Maggie Tyrrell (another commitment)  
Cllr Ashley Bijster (another commitment)  
Cllr Pam Shipp (indisposed)

#### 2. **To receive any members' declarations of interest**

243/19 Cllrs Clive Parkinson and Helen Harrison declared an interest in matters relating to the Castle School Educational Trust for item 7c.

#### 3. **To receive any Chairman's announcements**

244/19 The Chairman reported she'd had a quiet month and had not attended any events in a formal capacity.

#### 4. **To receive any representations from the public**

245/19 There were no members of the public present.

#### 5. **To consider and approve the minutes of the Meeting of Thornbury Town Council on 30.07.19 and any matters arising from them**

246/19 Cllr Clare Fardell requested a revision of wording to the end of paragraph 216/19. An addition to paragraph 207/19 was requested to include the item number that the matter was related to.

247/19 Cllr Clive Parkinson requested that a standing item be added to each agenda going forward to tackle issues raised by the Neighbourhood Plan that are outside the scope of what the Group can do. He proposed that the Councillors sitting on the group should come up with a list to give to each committee, which Cllr Fardell seconded and was unanimously agreed.

6. **To consider the following matters related to Council finance**

**(a) To approve the Accounts for Payment (paper to be tabled)**

**ACCOUNTS PAID OUT OF MEETING**

South Gos Council	Rates (August) – Town Hall	1289.00
South Gos Council	Rates (August) – Cemetery	329.00
Sage UK	Accounts Support (August DD)	180.00
Rio Pool Construction	New Pump for Splash Pad	1822.95
Delta Services	Bulk Bags for Cuttings	76.02
Travis Perkins	Fast Set Cement	37.56
**South Gos Council	Parking Charge	35.00
*Cash	Petty Cash	200.00

**ACCOUNTS NOW DUE FOR PAYMENT – 27<sup>th</sup> AUGUST 2019**

**Central Services**

*British Telecom	Telephone Bill	571.55
South Gloucestershire Council	Payroll Services	260.28
Biffa Waste Services	Waste Disposal	8.08
Rialtas Business Solutions	New Accounts System Package	4576.08
MSP Group Ltd	IT Support	294.00
Fine Art Printing Company	Group Photo	78.00
Consortium	Stationery& Cleaning Materials	237.60
Corona Energy	Gas Bill – 4 Chapel Street	59.72
OTIS	Lift Repair	230.40
Nina Flint	Locum RFO Fees	773.60
Biffa Waste Services	Waste Disposal	8.08
Biffa Waste Services	Waste Disposal	229.32

**Playing Fields & Cemetery**

*British Telecom	Telephone Bill	44.45
KSS CRC Ltd	Community Placements	108.00
Thornbury Motors	Fuel	46.08
Thornbury Motors	Fuel	98.13
Travis Perkins	Diamond Blade Concrete Cutting	59.14
Biffa Waste Services	Waste Disposal	82.40
Biffa Waste Services	Waste Disposal	340.37
Biffa waste Services	Waste Disposal	74.78

AED Locator (E.U.) Ltd	Defibrillator Monitoring charge	378.00
Alexandra	Work Wear	31.62
Alexandra	Work Wear	19.80
SutcliffePlay	U Bolt Assembly	20.12
Thornbury Motors	Fuel	42.21
Brass Founders	Brass Plaque	174.22
EDF Energy	Energy Bill – MPF	419.33
Corona Energy	Gas Bill – Cemetery	66.98
Rio Pool Construction Ltd	Balance Due for Splash Pad Pump	1822.95
Biffa Waste Services	Waste Disposal	93.48
Biffa Waste Services	Waste Disposal	425.46
Biffa Waste Services	Waste Disposal	58.03

### **Land & Property**

### **Grants & Contingencies**

xxx	xxx	xx.xx
-----	-----	-------

### **Environment**

South Glos Council	Service Charges	9592.67
Thornbury Garden Shop	Brackets/Compost/Plants	154.00
Thornbury Garden Shop	Brackets/Plant Food	109.43

\*Cheque Payment

\*\*Credit Card Payment

248/19 Cllr Benj Emmerson asked about the introduction of the new finance system. The Deputy Clerk responded that there had been some initial difficulties as the system was new and different. Progress was now being made entering historic data. Quarterly accounts would be available soon. Cllr Emmerson also queried the invoice for Rio Pools. It was explained this was to order a new pump for the Splash Pad, which had failed and needed replacing.

249/19 Cllr Matt Stringer queried the parking charge, for which Cllr Jayne Stansfield questioned the Council's responsibility. The Deputy Clerk explained that the member of staff that got it was very upset and had been incorrectly informed as part of their training that they could park there. The situation had been assessed and it had been decided the Council should pay this particular charge.

250/19 The accounts were proposed for payment by Cllr Matt Stringer, seconded by Cllr Bob Griffin and unanimously agreed.

### **(b) To consider allocating some CIL funds to play area redevelopment (paper attached)**

251/19 Cllr Helen Harrison corrected the wording of this item, as CIL funds are already being used. This item should read 'additional CIL funds'. The Deputy Clerk broke down the sources of existing funding and explained that the additional funds were requested so that changes following consultation could be made. Cllr Parkinson proposed that up to £5000 of additional CIL money could be made available if needed. This was seconded by Cllr Matt Stringer and unanimously agreed.

252/19 The Deputy Clerk explained that public consultation was planned for 07.09.19 and would take place in St Mary's Centre between 10am and 12pm. The afternoon session would be carried out in Osprey Park between 1:30pm and 3:30pm. Councillors were invited to attend and would be sent details by the Deputy Clerk.

7. **To consider matters relating to footpaths**

a) **Diversion of footpath OTH94 (Morton Way Phase 3 TCPA)**

253/19 It was queried and confirmed the Council had received no objections from the property between points labelled B&E on the map tabled. Council noted the diversion.

b) **Temporary closure of footpath OTH 68/20 (from Gloucester Road)**

254/19 Councillors noted this would be for 6 months during the development phase. Cllr Clive Parkinson wished the Deputy Clerk to make a statement to South Gloucestershire Council that the footpath through the properties must be reinstated and made permanent when building works are finished. It was remarked that it was not preferable for pedestrians to be walking on roads without pavements, such as the marked stretch of Gloucester Road.

c) **To consider correspondence received regarding the closure of footpath PT 6312/OTH (Castle/Sheiling School)**

255/19 Councillors had already given comments to South Gloucestershire Council on this subject and it was considered that there were no additional comments or amendments to make based on this letter, which it was confirmed had been anonymised under GDPR legislation. It was noted that the content of the letter was inaccurate and the author had not correctly interpreted the information regarding which path was to be closed. It was agreed the Deputy Clerk would respond to the letter accordingly.

8. **To consider planning and licensing**

256/19 See attached table.

9. **To receive the summary of feedback from the South Gloucestershire's Council's recent planning and enforcement survey**

257/19 The feedback was noted.

10. **To consider Council's response to the following consultations**

a. **South Gloucestershire Council's Resource and Waste Strategy for 2020-2030**

258/19 Cllr Parkinson felt the proposal should be criticised for not including single waste plastic. As it would still be within the consultation period, it was agreed this would be passed to the Environment Committee and added to their next agenda for discussion.

## **b. South Gloucestershire Council's Consultation on Better Care Stronger Communities**

259/19 Cllr Parkinson wished the comments given to reflect that there should be no savings or cuts to this budget and that the suggestion of such is offensive.

11. **To resolve under the *Public Bodies (Admission to Meetings) Act 1960*, that the public and press be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.**

260/19 Resolved. The press left the room.

12. **To consider a request from Thornbury Town Football Club**

261/19 The request to display details of sponsors on a TV screen during matches was discussed and found to be acceptable providing it was made clear that it was the football club receiving sponsorship and not the Council. The adverts must only be displayed during match times. Cllr Matt Stringer proposed this should be permitted, which was seconded by Cllr Guy Rawlinson and unanimously agreed.

**THORNBURY TOWN COUNCIL**

PLANNING APPLICATIONS to be considered on 27.08.19

DATE	REF NO	LOCATION	PROPOSAL	COMMENT	PLANNING DECISION
30.07.19	<a href="#">P19/09750/CLP</a>	95 Osprey Park Thornbury Bristol South Gloucestershire BS35 1LZ	Erection of front porch	No objection (submitted 16.08.19)	
06.08.19	<a href="#">P19/10202/F</a>	30 Ashgrove Thornbury Bristol South Gloucestershire BS35 2LJ	Erection of two storey side and single storey front and rear extensions to form additional living accommodation.	No objection	
09.08.19	<a href="#">P19/10590/F</a>	8 Walnut Close Thornbury Bristol South Gloucestershire BS35 2LS	Erection of single storey rear extension to form additional living accommodation.	No objection	
12.08.19	<a href="#">P19/10377/F</a>	Gordon Cottage Knapp Road Thornbury Bristol South Gloucestershire	Erection of single storey side extension to form additional living accommodation. Erection of front porch.	No objection subject to neighbour's amenities	
13.08.19	<a href="#">P19/10808/F</a>	32 Park Road Thornbury Bristol South Gloucestershire BS35 1HR	Erection of a single storey rear extension to form additional living accommodation.	No objection	
14.08.19	<a href="#">P19/09927/F</a>	Milbury Lodge Milbury Heath Road Buckover	Erection of 1 No. annex ancillary to the main dwelling.	Object – outside the development boundary	

DATE	REF NO	LOCATION	PROPOSAL	COMMENT	PLANNING DECISION
16.08.19	<a href="#">P19/10957/HED</a>	100M West Of Oak Farm Nurseries, Oldbury Lane, Thornbury BS35 1RD	Removal of 1 no. ten metre section of hedgerow to facilitate the laying of a new sewer.	No objection but the Council request that it is ensured the hedgerow is relayed after work.	
16.08.19	<a href="#">P19/09595/PNH</a>	49 Woodleigh Thornbury Bristol South Gloucestershire BS35 2JT	Erection of single storey rear extension which would extend beyond the rear wall of the original house by 3.5 metres for which the maximum height would be 3.23 metres and for which the height of the eaves would be 2.475 metres	No objection	
16.08.19	<a href="#">P19/10893/F</a>	Thornbury Rugby Club Lower Morton Thornbury South Gloucestershire BS35 1LF	Erection of single storey side extension to clubhouse form additional changing facilities (Class D2).	No objection	
20.08.19	<a href="#">P19/11018/F</a>	17 Whitebridge Gardens Thornbury South Gloucestershire BS35 2FR	Erection of rear and side conservatory	No objection	
21.08.19	<a href="#">P19/09510/F</a>	The Barn Lower Morton Thornbury South Gloucestershire BS35 1LD	Erection of single storey front extension to provide additional living accommodation.	Object – outside the development boundary	

## APPLICATIONS RECEIVED AFTER PAPERS SENT OUT

DATE	REF NO	LOCATION	PROPOSAL	COMMENT	PLANNING DECISION
23.08.19	<a href="#">P19/8276/F</a>	Unit 11 Walker Way Thornbury South Gloucestershire BS35 3US	Construction of external fire escape ramp.	No objection	