

THORNBURY TOWN COUNCIL

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Town Hall
35 High Street
Thornbury
Bristol BS352AR

Town Clerk: Louise Powell

MEETING OF: Finance & Policy Committee
TO BE HELD ON: Thursday 10th September 2020 via Zoom
ID: 271 353 9097 **Password:** 135766
LINK: <https://zoom.us/j/99533921947?pwd=ZjNKNIlgvV2VsRnhaUkZCd0JiQUcvdz09>
COMMENCING AT: 7.00 pm

*Please note that this meeting is open to the public, who are welcome to attend.
Public participation will be taken at the beginning of the meeting and/or at the calling of an agenda item at the discretion of the Chairman.*


AGENDA

1. To receive any apologies for absence
2. To receive any members declarations of interest
3. To receive any representations from the public
4. To receive the minutes and discuss matters arising from the Finance & Policy meeting of 04.08.20 (previously circulated)
5. To receive a report on policing matters
6. To consider the following financial matters:
 - a) To approve the Accounts for Payment (to be tabled)
 - b) To receive the income and expenditure report for August 2020 and any matters arising (to follow)
 - c) To receive and approve the reconciliation report for August 2020 (to follow)
 - d) To review the Council's Financial Regulations and system of internal control (financial regulations and paper on systems attached)
 - e) To consider Council debtors
 - f) To discuss the effect of Covid-19 on the Council's budget (paper attached)
 - g) To agree delegated authority to the Chair and Vice Chair for the approval of a quote for the Council's condition survey of its property
 - h) To receive an update on any further financial matters
7. To review progress against the Council's internal audit report (audit report and update against actions attached)
8. To consider a draft copy of the Council's annual report for 19-20 (draft attached)
9. To agree the Council's draft Accessibility statement for the new website (to follow)
10. To consider any matters on the grounds of urgency

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11. *To resolve under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted*

12. To consider the following quotations:
 - a) Printer lease costs

Signed: 

Louise Powell
Town Clerk

BACKGROUND PAPERS

The following are circulated with or have been previously circulated and form part of this agenda: -

- (a) Report of meeting of Committee of 04.08.2020 (previously circulated)
- (b) Accounts for Payment (to be tabled)
- (c) Financial report for August (month 5)
- (d) Reconciliation report for August
- (e) Council's financial regulations and systems of internal control
- (f) Table showing the main effects of Covid-19 pandemic on the Council finances
- (g) Internal audit report- update on actions
- (h) Draft annual report for 2019-2020
- (i) Draft accessibility statement for the new website