

THORNBURY
TOWN COUNCIL

Minutes of the Meeting of the Town Council
held on Tuesday 30th March 2010 in the Council Chamber

Present: Cllr Phyllida Parsloe (Chairman and Town Mayor)

Cllrs Chris Clifford
Neil Halsall
Bob Griffin
Ann Rogers
Benj Emmerson
Clare Fardell
Lesley Jones
Shirley Holloway
Penny Baker
Clive Parkinson
Guy Rawlinson
Maggie Tyrrell

Mrs J M Payne (Town Clerk)
Mrs S Richardson (Deputy Town Clerk)

Apologies: Cllr Alan Dukes (Out of Thornbury)
Helen Harrison (Out of Thornbury)
Gill Brooks (Out of Thornbury)

CHAIRMAN'S
REMARKS

42/10. Cllr Phyllida Parsloe had no announcements to make.

MINUTES OF THE
LAST MEETING

43/10. The minutes of the meeting held on 16th February 2010 were read and signed as a correct record by the Chairman.

MATTERS
ARISING

Application for Renewal of Street Trading Licence – ‘Thornbury Kebabs’

44/10. Cllr Neil Halsall reported that he had attended the hearing with Cllr Clare Fardell. The Kebab van needs two licences to operate, a Street Trading Licence and also a Premises Licence. All trading must have ceased by 12.00 midnight and the proprietor is allowed half an hour to clear up and remove the van. A new licence has been granted for 6 months.

CORRESPONDENCE

Development Control Meetings

45/10. The Clerk informed members that the planning applications for Gillingstool School and New Siblands School will be considered at a Development Control meeting to be held on 1st April 2010. Council had objected to the height of the perimeter fence at Gillingstool School and Cllr Maggie Tyrrell said she hoped to attend the Development Control meeting.

APPOINTMENT OF MAYOR-ELECT 46/10. It was proposed by Cllr Neil Halsall and seconded by Cllr Ann Rogers that Cllr Chris Clifford be appointed Mayor-Elect for the year 2010-11. There being no further nominations Cllr Chris Clifford was duly appointed.

APPOINTMENT OF DEPUTY MAYOR-ELECT 47/10. It was proposed by Cllr Chris Clifford and seconded by Cllr Bob Griffin that Cllr Gill Brooks be appointed Deputy Mayor-Elect for the year 2010-11. There being no further nominations Cllr Gill Brooks was duly appointed.

ENVIRONMENT 48/10. The report of the Environment Committee meeting held on 23rd February 2010 was presented by the Chairman Guy Rawlinson.

49/10. It was proposed by Cllr Guy Rawlinson, seconded by Cllr Benj Emmerson and unanimously agreed that the report be adopted.

PLAYING FIELDS & CEMETERY 50/10. The report of the Playing Fields and Cemetery Committee meeting held on 25th February 2010 was presented by the Chairman Cllr Lesley Jones. The Clerk pointed out that all decisions made at the committee meeting need to be ratified as the meeting was not quorate.

Matters Arising:-

Club Thornbury – Lease for New Changing Rooms

51/10. Club Thornbury had requested that the Town Council enters into a lease agreement with South Gloucestershire Council for the portion of land next to the Sea Cadets facility. It was agreed to ratify in principle this decision of the Playing Fields & Cemetery Committee.

Thornbury Town Football Club – Suggestions for Improvements at the Mundy Playing Fields

52/10. Members agreed to ratify in principle the suggestions put forward by the Football Club as listed in the report. The Clerk agreed to discuss the most suitable species for the hedge with the relevant parties. Cllr Lesley Jones was asked to clarify the use of the proposed floodlighting by other hirers.

New Play Equipment – Mundy Playing Fields

53/10. The purchase of a new roundabout and cantilever swing at a cost of £15,229.00 plus V.A.T. was agreed.

54/10. It was proposed by Cllr Lesley Jones, seconded by Cllr Chris Clifford and unanimously agreed that the report be adopted.

FINANCE & POLICY 55/10. The report of the Finance and Policy Committee meeting held on 11th March 2010 was presented by the Chairman Cllr Chris Clifford.

Matters Arising:-

(a) Street Light in Alleyway adjacent to Natwest Bank

56/10. Cllr Clive Parkinson reported that a meeting had taken place with Andy Porter of South Gloucestershire Council and a new street light would cost in the region of £2,250. The Clerk was asked to write to South Gloucestershire Council Street Lighting requesting that a light in this location is put on the task register for the next financial year.

57/10. It was proposed by Cllr Chris Clifford, seconded by Cllr Lesley Jones and unanimously agreed that the report be adopted.

**TOWN
DEVELOPMENT**

58/10. The report of the Town Development Committee meeting held on 9th March 2010 was presented by the Chairman Cllr Maggie Tyrrell.

59/10. It was proposed by Cllr Maggie Tyrrell, seconded by Cllr Chris Clifford and unanimously agreed that the report be adopted.

AUDIT

(i) Appointment of Internal Auditor

60/10. The Clerk recommended that Mr. Iain Selkirk is re-appointed as Internal Auditor for the ensuing year. A vote was taken and all were in favour of this re-appointment.

(ii) Internal Audit Terms of Reference

61/10. The Clerk had drafted Internal Audit Terms of Reference for consideration as required by Audit regulations. A vote was taken and all were in favour of adopting the draft without any amendments.

(iii) Fidelity Guarantee Insurance

62/10. The External Audit had recommended that Council's Fidelity Guarantee Insurance should be increased; the Clerk informed members that in order to bring it up to the recommended level of £250,000 it would mean an increase in premium of approximately £900. A vote was taken and all were in favour of the recommended increase.

**PLANNING
APPLICATIONS**

63/10. Council considered a number of planning applications, the comment to be forwarded to South Gloucestershire Council being shown in the attached schedule.

(Cllr Clare Fardell advised that she would not comment or take part in any discussion on Development Control matters)

**ACCOUNTS FOR
PAYMENT**

64/10. Resolved that the following accounts now due for payment be approved:-

Central Services

The Consortium	Cleaning utensils	83.69
Michael Eldridge	Window Cleaning	55.00
Newey & Eyre	Light Fittings	20.74
Mazaars	Audit Fee	2242.50
Leco Computer Supplies	Ink Cartridges – Ann Rogers	58.35
Petty Cash		100.00

Playing Fields & Cemetery

Brass Founders Ltd	Brass plaques	231.48
Countrywide Farmers	Jeans	12.99
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Dulux Decorator Centres	Paint	140.87
GAP Supplies Ltd	Stock items	52.83
N Power	Electricity bill – Cemetery	56.97
N Power	Electricity bill – Playing Fields	511.17
South Glos Council	Dog waste collection	62.42
Savery & Son	Locks and levers	26.55
Screwfix Direct	Jigsaw & Router	99.89

Land & Property

South Glos Council	Cleaning Toilets – Quaker Lane	1102.90
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REPRESENTATIVES' (a) Thornbury Twinning Association **REPORTS**

65/10. The minutes of Thornbury Twinning Association Committee meeting held on 1st March 2010 were received and noted.

There were no verbal reports.

PUBLIC **PARTICIPATION**

None

THORNBURY TOWN COUNCIL**CODE**

P – Plans available for inspection at Town Hall

PLANNING APPLICATIONS considered on 30th March 2010 (Circulated)

DATE	REF. NO	LOCATION	PROPOSAL	CODE	COMMENT	PLANNING DECISION
09/03/10	PT10/0528/F	79 Swallow Park	Erection of first floor rear extension to provide additional living accommodation.	P	No objection	
15.03.10	PT10/0328/F	Units 105-117, 125 and 127, Morton Mill	Installation of UPVC window and door frames to replace existing timber window and door frames.	P	No objection	
16.03.10	PT10/0432/F	41 High Street	Installation of air conditioning units.	P	No objection	
16.03.10	PT10/0434/LB	41 High street	Installation of air conditioning units and display of signs.	P	No objection	
16.03.10	PT10/0470/F	30 Castle Street	Erection of two storey and single storey rear extensions to provide additional living accommodation.	P	(Cllr Phyllida Parsloe declared a personal interest) No objection	

THORNBURY TOWN COUNCIL**CODE**

P – Plans available for inspection at Town Hall

PLANNING APPLICATIONS considered on 30th March 2010 (to be tabled)

DATE	REF. NO	LOCATION	PROPOSAL	CODE	COMMENT	PLANNING DECISION
09.03.10	PT10/0530/F	38 Severn Drive	Erection of rear conservatory.	P	No objection	
17.03.10	PT10/0612/F	2 Sibland Close	Erection of two storey side and single storey side extensions to form additional living accommodation and garage.	P	No objection	
23.03.10	PT10/0630/F	77 High Street	Demolition of rear workshop, WC and lean-to to facilitate erection of single storey rear extension. Installation of rear dormer window to provide additional living accommodation.	P	No objection	
25.03.10	PT10/0520/F	Land Adj. to Quarryleaze Morton Street	Installation of gate to facilitate access to field.	P	No objection	