

**THORNBURY
TOWN COUNCIL**

**Minutes of the Meeting of the Town Council
held on Tuesday 12th January 2010 in the Council Chamber**

Present: Cllr Phyllida Parsloe (Chairman and Town Mayor)

Cllrs Chris Clifford
Neil Halsall
Clare Fardell
Benj Emmerson
Clive Parkinson
Shirley Holloway
Maggie Tyrrell
Gill Brooks
Ann Rogers
Bob Griffin
Lesley Jones

Mrs J M Payne (Town Clerk)
Mrs S Richardson (Deputy Town Clerk)

Apologies: Cllrs Guy Rawlinson (Out of Thornbury)
Penny Baker (Work Commitment)
Helen Harrison (Other Meeting)

Absent: Cllrs Alan Dukes

**CHAIRMAN'S
REMARKS**

1/10. Cllr Phyllida Parsloe gave details of the events she had attended since the last meeting: -

- (i) Photo-shoot of cheque presentation to Thornbury Chamber of Commerce for contribution towards Christmas brochure.
- (ii) Tree planting at Morton Way as part of National Tree Planting week.
- (iii) Attending the Volunteer Link buffet lunch in the Town Hall.
- (iv) Thornbury Senior Citizens Christmas Dinner held in the Armstrong Hall.
- (v) Guides Christmas Carol Concert.
- (vi) Town Council dinner at Thornbury Golf Club.
- (vii) Manorbrook School Christmas play.

**MINUTES OF
COUNCIL
MEETING**

2/10. The minutes of the meeting held on 19th November 2009 were read and signed as a correct record by the Chair man.

**MATTERS
ARISING**

None

**MINUTES OF
ESTIMATES
MEETING**

3/10. The minutes of the Council Estimates meeting held on 3rd December 2009 were read and signed as a correct record by the Chairman.

**MATTERS
ARISING**

None.

CORRESPONDENCE

(i) South Gloucestershire Council – Community Care & Housing Department

4/10. An invitation has been received from South Gloucestershire Council to a 'Transforming Lives Congress' to be held on 5th February at BAWA. Cllr Phyllida Parsloe said she would like to attend and the Clerk agreed to reply accordingly.

(ii) Acknowledgement letters from Grant Recipients

5/10. The Clerk informed members that thank you letters had been received from the following organisations in respect of grants given: - Vitalise. Thornbury in Bloom. Thornbury Arts Festival. Four Towns & Vale Link Transport. Alzheimer's Society. Thornbury Senior Citizens. Willow Tree Centre. South Gloucestershire Senior Citizens Forum. Victim Support.

ENVIRONMENT

6/10. The report of the Environment Committee meeting held on 24th November 2009 was presented by the Vice Chairman, Cllr Clive Parkinson.

7/10. It was proposed by Cllr Clive Parkinson, seconded by Cllr Bob Griffin and unanimously agreed that the report be adopted.

**PLAYING FIELDS
& CEMETERY**

8/10. The report of the Playing Fields and Cemetery Committee meeting held on 26th November 2009 was presented by the Chairman Cllr Lesley Jones.

9/10. It was proposed by Cllr Lesley Jones, seconded by Cllr Gill Brooks and unanimously agreed that the report be adopted.

**FINANCE &
POLICY**

10/10. The report of the Finance and Policy Committee meeting held on 10th December 2009 was presented by the Chairman Cllr Chris Clifford.

Matters Arising:-

(a) Thornbury Leisure Centre

11/10. The Clerk informed members that she had not, as yet, received a response from Mark Crutchley regarding a meeting date. Councillors Gill Brooks, Ann Rogers and Neil Halsall said they would definitely like to attend the meeting. The Clerk said she will contact all members when a date has been arranged.

(b) Lapse of Accreditation to the Quality Parish Scheme

12/10. Cllr Clive Parkinson spoke against the decision made at the committee meeting not to reapply for Quality Town Status. The Clerk informed members that since the committee meeting she had received further information from ALCA, which stated that our Quality Status is still in the grace period and Council has until 7th February to re-apply. However, the same criteria and cost apply. After discussion on the advantages and disadvantages of the scheme, Cllr Clive Parkinson proposed applying for re-accreditation, a vote was taken and it was agreed not to re-apply by six votes to four.

13/10. It was proposed by Cllr Chris Clifford, seconded by Cllr Ann Rogers and unanimously agreed that the report be adopted.

TOWN DEVELOPMENT

14/10. The report of the Town Development Committee meeting held on 8th December 2009 was presented by the Chairman Cllr Maggie Tyrrell.

15/10. It was proposed by Cllr Maggie Tyrrell, seconded by Cllr Ann Rogers and unanimously agreed that the report be adopted.

APPROVAL OF FINANCIAL ESTIMATES 2010-11 & PRECEPT REQUIREMENT

16/10. The amendments to the Financial Estimates for 2010-11 agreed at the Council Estimates meeting of 3rd December 2009 were tabled for ratification. Cllr Clive Parkinson reported that the application for funding the CCTV camera in the Mundy Playing Fields had been refused so he proposed that an extra £2,000 is included in the estimates to cover the purchase. With this amendment the total precept required would be £433,650.

17/10. It was proposed by Cllr Neil Halsall, seconded by Cllr Benj Emmerson and unanimously agreed to formally set the precept requirement at £433,650.

TOWN STRATEGY DRAFT ACTION PLAN

18/10. Cllr Clare Fardell had extracted from the Draft Action Plan the items that it was suggested Town Council should take forward and tabled the list. Cllr Neil Halsall thanked Clare for producing the Town Council Action List and it was agreed that this document is taken to the Finance and Policy Committee for consideration and they may wish to delegate some of the items to other committees and report back to Council periodically on progress.

PLANNING APPLICATIONS

19/10. Council considered a number of planning applications, the comment to be forwarded to South Gloucestershire Council being shown in the attached schedule.

(Cllr Clare Fardell advised that she would not comment or take part in any discussion on Development Control matters)

REDUCTION OF CARBON EMISSIONS IN 2010

20/10. The initiative to reduce carbon footprint by 10% in 2010 (10:10) had been referred from the Environment Committee with recommendation for Council to commit to the project. Cllr Clive Parkinson said that through the Greener Thornbury Group they have been looking at energy efficiencies for the town and if the public see Council signing up it will hopefully inspire others to do the same. It was agreed to ask the Environment Committee to take this forward.

FINANCIAL STATEMENT

21/10. The financial statement for December 2009 was received and noted.

ACCOUNTS FOR PAYMENT

22/10. (a) Resolved that the following accounts paid out of meeting be approved:-

South Glos Council	Rates (Town Hall)	1152.00
South Glos Council	Rates (Cemetery)	296.00
South Glos Council	Rates (Quaker Lane Toilets)	65.00
Tony & Sue's Flower's Ltd	Planting	507.18
South Glos Council	Community Tax – 67 HS (November)	927.00
T & J Owen	Planting	200.97
Corona Energy	Various Gas Bills	374.96

(b) Resolved that the following accounts now due for payment be approved:-

Central Services

British Telecom	Telephone bill – TH	170.25
Horders Thornbury Press	Invoices	67.31
Pitney Bowes	Ink for franking machine	137.83
Pitney Bowes	Quarterly Rental	80.04
Siemens	Rental for photocopier	598.69
Telewest	Internet connection	25.85
Unitary Engineering Services Ltd	Call out for central heating system	153.18

Playing Fields & Cemetery

Brass Founders	Brass plaques	135.48
British Telecom	Telephone bill – PFC	32.05
The Consortium	Cleaning utensils	147.17
Chipping Sodbury Glass	Glass for pavilion	32.20
Countrywide Farmers plc	Growmore	22.99
Countrywide Farmers plc	Boots etc	79.98
GAP Supplies Ltd	Tarmac etc	58.65
GAP Supplies Ltd	Plywood, plugs etc	152.53
Hilarys Blinds Ltd	Balance owing in blinds for pavilion	230.00
N Power	Electricity bill – Cemetery	59.44
N Power	Electricity bill – PFC	436.78
South Glos Council	Collection of dog waste bags	61.09
Travis Perkins	Salt	48.58
Thornbury Motors Ltd	Petrol	70.24
Veolia Environmental Services	Container exchange	83.32
Veolia Environmental Services	Container exchange	177.56
T H White	Extension Hose, Powerwash etc	359.89

Land & Property

British Gas	Gas bill – 67 High Street	43.05
GAP Supplies Ltd	Stock items	25.74
South Glos Council	Cleaning toilets in Quaker Lane	1063.01
South Glos Council	Community Tax – 67 HS (Dec & Jan)	1854.00

Environment

David Ogilvie Engineering Ltd	Planters	2323.00
Tony & Sue's Flower's Ltd	Planting	84.53
Tony & Sue's Flower's Ltd	Planting	178.64
Thornbury Motors Ltd	Petrol	46.84

Grants & Contingencies

Bristol Sound Systems	Upgrade loop system in Chamber	1699.13
Earth Anchors	Seat	647.05
Armstrong Hall Complex	Mortgage – 4 CS (Dec & Jan)	343.16

REPRESENTATIVES'
REPORTS

None

PUBLIC
PARTICIPATION

Mrs. Joan Hall said it had come to her attention that the new South Gloucestershire Council offices at Yate are nearing completion and she would like to know which, if any departments are moving from the Castle Street offices and the implications on the people of Thornbury. Cllr Neil Halsall reassured Mrs. Hall that the offices in Thornbury and Kingswood will remain in full use. The One Stop Shop will remain in Castle Street and although some departments may move it should have very little impact on the people of Thornbury. Cllr Benj Emmerson proposed that a message of reassurance is sent out to the public from South Gloucestershire Council regarding the changes.

THORNBURY TOWN COUNCIL

CODE

P – Plans available for inspection at Town Hall

PLANNING APPLICATIONS considered on 12th January 2010 (to be tab led)

DATE	REF. NO	LOCATION	PROPOSAL	CODE	COMMENT	PLANNING DECISION
04.01.10	PT09/6126/F	37 Malvern Drive	Erection of single storey front extension to form additional living accommodation.	P	No objection	